

ORDINANCE NO. 1035

AN ORDINANCE OF THE CITY OF SWEETWATER, TENNESSEE
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2024 AND ENDING JUNE 30, 2025

- WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF SWEETWATER, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipt and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2025, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

Fund 110:

GENERAL FUND	Actual FY 2023	Estimated FY 2024	Budget FY 2025
Cash Receipts			
Local Taxes	\$ 5,974,463	\$ 6,585,500	6,562,500
Licenses And Permits	\$ 100,262	\$ 41,000	40,000
Intergovernmental	\$ 1,165,829	\$ 2,646,396	2,065,934
Charges For Services	\$ 575,009	\$ 520,800	476,300
Fines And Forfeitures	\$ 22,925	\$ 30,520	32,520
Other Revenues	\$ 228,002	\$ 156,000	222,000
Debt Proceeds	\$ 191,000	\$ 1,025,000	130,000
Transfers In - from other funds	\$ -	\$ 35,000	35,000
Total Cash Receipts	\$ 8,632,013	\$ 11,040,216	\$ 9,564,254
Appropriations			
Judicial	\$ 2,723	\$ 2,970	\$ 2,970
Legal	\$ 38,208	\$ 44,877	\$ 46,751
Executive	\$ 75,463	\$ 63,759	\$ 78,040
Finance & Administration	\$ 357,930	\$ 410,860	\$ 427,390
Data Processing	\$ 60,515	\$ 144,881	\$ 142,402
Administrative Hearing	\$ -	\$ 2,000	\$ 2,000
Buildings	\$ 158,087	\$ 1,261,273	\$ 515,418
Tourism	\$ 202,624	\$ 129,806	\$ 178,737
General Government	\$ 360,654	\$ 608,850	\$ 663,310
Police Department	\$ 1,814,327	\$ 2,896,782	\$ 2,424,872
Communications	\$ 88,078	\$ 89,198	\$ 86,698
Fire Department	\$ 1,179,640	\$ 1,466,272	\$ 1,523,049
Safety	\$ 15,431	\$ 14,500	\$ 9,500
Planning & Development	\$ 232,050	\$ 288,761	\$ 297,493
Highways & Streets	\$ 1,106,224	\$ 1,454,164	\$ 1,280,114
Street Lighting	\$ 231,548	\$ 206,500	\$ 210,000
Animal Control	\$ 3,559	\$ 4,000	\$ 10,000
Recreation & Parks	\$ 826,374	\$ 690,420	\$ 822,653
Museum	\$ 2,050	\$ 2,500	\$ 2,500
Tree Board	\$ 5,494	\$ 4,200	\$ 4,000
Education	\$ 668,586	\$ 684,000	\$ 699,000
Economic Development	\$ 16,635	\$ 4,000	\$ 4,000
Main Street	\$ 58,597	\$ 75,452	\$ 272,584
Debt Service	\$ 337,808	\$ 337,684	\$ 337,611
Total Appropriations	\$ 7,404,720	\$ 10,887,709	\$ 10,041,093
Change in Cash (Receipts - Appropriations)	1,227,293	152,507	(476,839)
Beginning Cash Balance July 1	5,990,869	7,218,162	7,370,669
Ending Cash Balance June 30	\$ 7,218,162	\$ 7,370,669	\$ 6,893,830
Ending Cash as a % of Total Cash Payments/Appropriations	97.5%	67.7%	68.7%

Fund 121: State Street Aid

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SSA FUND SUMMARY			
TOTAL REVENUE	244,709	310,000	932,500
TOTAL EXPENDITURES	294,775	503,000	965,500
EXCESS (DEFICIT) OF REVENUE OVER EXPEN	(50,066)	(193,000)	(33,000)
BEGINNING FUND BALANCE	466,487	416,421	223,421
AVAILABLE FUNDS	711,196	726,421	1,155,921
ESTIMATED ENDING FUND BALANCE	416,421	223,421	190,421

Fund 122: Drug Fund

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
DRUG FUND SUMMARY			
TOTAL REVENUE	15,648	30,500	17,000
TOTAL EXPENDITURES	22,423	18,100	13,600
EXCESS (DEFICIT) OF REVENUE OVER EXP	(6,775)	12,400	3,400
BEGINNING FUND BALANCE	87,030	80,255	92,655
AVAILABLE FUNDS	102,678	110,755	109,655
ESTIMATED ENDING FUND BALANCE	80,255	92,655	96,055

Fund 123 Tourism Fund:

		PROPOSED	
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
TOURISM FUND SUMMARY			
TOTAL REVENUE	102,035	89,000	94,000
TOTAL EXPENDITURES	99,904	95,500	94,000
EXCESS (DEFICIT) OF REVENUE OVER E	2,131	(6,500)	0
BEGINNING FUND BALANCE	53,667	55,798	49,298
AVAILABLE FUNDS	155,702	144,798	143,298
ESTIMATED ENDING FUND BALANCE	55,798	49,298	49,298

Fund 124 Library Fund:

		PROPOSED	
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
LIBRARY FUND SUMMARY			
TOTAL REVENUE	201,877	220,000	300,100
TOTAL EXPENDITURES	201,878	218,000	300,100
EXCESS (DEFICIT) OF REVENUE OVER EXP	(1)	2,000	0
BEGINNING FUND BALANCE	51,239	51,238	53,238
AVAILABLE FUNDS	253,116	271,238	353,338
ESTIMATED ENDING FUND BALANCE	51,238	53,238	53,238

Fund 125 Home Grant Fund:

		PROPOSED	
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
HOME GRANT FUND SUMMARY			
TOTAL REVENUE	143,690	0	0
TOTAL EXPENDITURES	143,690	0	0
EXCESS (DEFICIT) OF REVENUE OVER EXP	0	0	0
BEGINNING FUND BALANCE	0	0	0
AVAILABLE FUNDS	143,690	0	0
ESTIMATED ENDING FUND BALANCE	0	0	0

Fund 126: LEA Fund

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
LEA FUND SUMMARY			
TOTAL REVENUE	13,179	30,000	10,000
TOTAL EXPENDITURES	54,849	25,500	30,000
EXCESS (DEFICIT) OF REVENUE OVER EXP	(41,670)	4,500	(20,000)
BEGINNING FUND BALANCE	120,273	78,603	83,103
AVAILABLE FUNDS	133,452	108,603	93,103
ESTIMATED ENDING FUND BALANCE	78,603	83,103	63,103

Fund 132: Sanitation Fund

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SANITATION FUND SUMMARY			
TOTAL REVENUE	304,334	307,000	307,000
TOTAL EXPENDITURES	279,452	299,100	303,065
EXCESS (DEFICIT) OF REVENUE OVER E	24,882	7,900	3,935
BEGINNING FUND BALANCE	14,538	39,420	47,320
AVAILABLE FUNDS	318,872	346,420	354,320
ESTIMATED ENDING FUND BALANCE	39,420	47,320	51,255

Fund 311 Covid:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
COVID FUND SUMMARY			
TOTAL REVENUE	925,324	50,000	1,000
TOTAL EXPENDITURES	268,400	1,301,400	141,000
EXCESS (DEFICIT) OF REVENUE OVER	656,924	(1,251,400)	(140,000)
BEGINNING FUND BALANCE	734,563	1,393,175	141,775
AVAILABLE FUNDS	1,659,887	1,443,175	142,775
ESTIMATED ENDING FUND BALANCE	1,393,175	141,775	1,775

Fund 312 ECD:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
ECD FUND SUMMARY			
TOTAL REVENUE	81	100	100
TOTAL EXPENDITURES	0	0	0
EXCESS (DEFICIT) OF REVENUE OVER E	81	100	100
BEGINNING FUND BALANCE	152,160	152,241	152,341
AVAILABLE FUNDS	152,241	152,341	152,441
ESTIMATED ENDING FUND BALANCE	152,241	152,341	152,441

Sweetwater Utilities Board Funds:

Electric Fund:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SUB ELECTRIC FUND SUMMARY			
TOTAL REVENUE	29,197,149	29,346,000	30,194,000
TOTAL EXPENDITURES	28,254,978	28,818,400	29,668,800
EXCESS (DEFICIT) OF REVENUE OVER EXPENSE	942,171	527,600	525,200
BEGINNING FUND BALANCE	28,130,993	29,073,164	29,600,764
AVAILABLE FUNDS	57,328,142	58,419,164	59,794,764
ESTIMATED ENDING FUND BALANCE	29,073,164	29,600,764	30,125,964

Water & Sewer Fund:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SUB WATER & SEWER FUND SUMMARY			
TOTAL REVENUE	4,344,191	4,232,754	7,759,700
TOTAL EXPENDITURES	3,541,862	3,628,100	3,711,800
EXCESS (DEFICIT) OF REVENUE OVER EXPENSE	802,329	604,654	4,047,900
BEGINNING FUND BALANCE	17,307,619	18,109,948	18,714,602
AVAILABLE FUNDS	21,651,810	22,342,702	26,474,302
ESTIMATED ENDING FUND BALANCE	18,109,948	18,714,602	22,762,502

Gas Fund:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SUB GAS FUND SUMMARY			
TOTAL REVENUE	3,271,813	2,684,000	2,700,000
TOTAL EXPENDITURES	3,185,362	2,351,000	2,411,030
EXCESS (DEFICIT) OF REVENUE OVER EXPENSE	86,451	333,000	288,970
BEGINNING FUND BALANCE	12,013,557	12,100,008	12,433,008
AVAILABLE FUNDS	15,285,370	14,784,008	15,133,008
ESTIMATED ENDING FUND BALANCE	12,100,008	12,433,008	12,721,978

General Purpose School Fund:

ACCOUNT NO.	DESCRIPTION	ACTUAL 2022-2023	BUDGET 2023-2024	ESTIMATED 2023-2024	BUDGET 2024-2025
EXPENDITURES (APPROPRIATIONS)					
71100	Regular Instruction Program	6,447,703	6,508,936	6,587,401	7,122,004
71200	Special Education Program	761,532	860,207	822,874	876,734
71300	Vocational Education Program			57,504	63,041
71400	Student Body Education Program	24,533	20,100	21,904	22,892
71600	Adult Education Program				
72100	Students Support Services	452,945	617,891	415,583	751,595
72200	Instructional Staff Support	640,347	809,066	856,298	732,906
72300	General Administration	422,387	216,319	460,547	208,662
72400	School Administration - Ofc. of Principal	662,421	689,783	693,023	723,163
72500	Business Administration	141,088	154,686	154,095	184,699
72600	Oper. and Maint. of Plant	1,015,698	1,159,096	1,141,807	1,404,736
72700	Student Transportation	261,036	314,902	315,179	315,998
72800	Other Support Services - Central and Other	18,013	19,796	20,678	29,639
73100	Food Service	16,135	350	11,369	250
73300	Community Services				
73400	Early Childhood Education	346,030	360,842	368,478	376,571
76100	Regular Capital Outlay	81,204			
79100	Operating Transfers				
79200	Residual Equity Transfers				
80000	Education Debt Service	499,297	483,952	551,750	483,128
91300	Education Capital Projects				
TOTAL EXPENDITURES		11,649,280	12,288,892	12,266,891	13,328,655
EXCESS REVENUE OVER (UNDER) EXPENDITURES - DOES NOT INCLUDE FUND BALANCES		2,580,140	3,687,548	3,304,756	792,578

ACCOUNT NO.	DESCRIPTION	ACTUAL 2022-2023	BUDGET 2023-2024	ESTIMATED 2023-2024	BUDGET 2024-2025
GENERAL FUND					
ESTIMATED REVENUES AND OTHER SOURCES					
40000	Local Taxes	4,281,518	2,832,800	4,437,454	2,832,800
41000	Licenses & Permits	695	700	701	700
43000	Charges for Current Services	36,810	25,000	29,623	30,000
44000	Other Local Revenues	231,425	50,530	541,079	65,530
46500	State Education Funds	9,381,403	12,964,910	10,371,575	11,089,703
46800	Other State Revenues	214,621	102,500	177,733	102,500
47100	Federal Funds Received Thru State	81,657			
47600	Direct Federal Revenues				
49000	Other Sources	1,292		13,483	
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		14,229,419	15,976,440	15,571,647	14,121,233
FUND BALANCES					
	FUND BALANCE - Restricted for Career Ladder	238	15,702	15,702	1,916
	FUND BALANCE - Restricted for Extended Contract				
	FUND BALANCE - Restricted for H.E.P.				
	FUND BALANCE - Restricted for Hybrid Stabilization Reserve		6,537	3,765	3,765
	FUND BALANCE - Assigned for Capital Projects	740,343	740,343	740,343	740,343
	FUND BALANCE - Unassigned	11,088,200	13,766,427	14,373,728	15,180,092
	Total Fund Balance	11,828,782	14,529,009	15,133,538	15,926,116
TOTAL AVAILABLE FUNDS		26,058,201	30,505,451	30,705,185	30,047,350

School Cafeteria Fund:

Board Approved: MAY 13, 2024

Sweetwater City Schools
Foodservice Budget
2024-2025

FUND BALANCE
PER AUDIT

ACCOUNT NO.		Actual 2022-2023 per Audit	Budget 2023-2024	Estimated 2023-2024	Budget 2024-2025
Revenues:					
43521-10	Lunch Payments - SES	21,805	18,500	18,182	18,500
43521-20	Lunch Payments - BIS	16,672	15,500	17,700	16,500
43521-30	Lunch Payments - SJHS	24,294	21,000	21,392	21,000
43521-40	Lunch Payments - SPS	35,942	31,000	34,281	33,000
43522-10	Lunch Payments - SES Adult	4,509	2,200	4,129	4,000
43522-20	Lunch Payments - BIS Adult	2,788	2,200	2,875	2,500
43522-30	Lunch Payments - SJHS Adult	4,854	3,500	5,316	5,000
43522-40	Lunch Payments - SPS Adult	5,353	4,500	5,649	5,500
43523-10	Income-Breakfast - SES	170	-	-	-
43523-20	Income-Breakfast - BIS	-	-	-	-
43523-30	Income-Breakfast - SJHS	108	-	-	-
43523-40	Income-Breakfast - SPS	1,290	1,200	1,369	1,350
43525-10	A La Carte Sales - SES	155	100	840	500
43525-20	A La Carte Sales - BIS	61	50	48	300
43525-30	A La Carte Sales - SJHS	185	125	205	300
43525-40	A La Carte Sales - SPS	444	350	1,479	500
	Total 43500	118,499	100,225	113,244	108,950
44110-30	Investment Income - SJHS	882	600	489	450
44170-30	Misc. Refunds - SJHS	-	-	-	-
	Total 44100	662	600	489	450
44990	Other Local Revenues	-	-	653	-
44990-10	Other Local Revenues - SES	250	250	-	-
44990-20	Other Local Revenues - BIS	-	100	-	-
44990-30	Other Local Revenues - SJHS	123	125	-	-
44990-40	Other Local Revenues - SPS	879	850	-	-
	Total 44900	1,252	1,325	653	-
46520-10	State Matching-SES	1,963	1,963	1,682	1,682
46520-20	State Matching-BIS	1,963	1,963	1,682	1,682
46520-30	State Matching-SJHS	1,963	1,963	1,682	1,682
46520-40	State Matching-SPS	1,963	1,963	1,682	1,682
	Total 46500	7,852	7,852	6,730	6,730
47111-10	USDA Lunch - SES	135,134	130,000	132,881	130,000
47111-20	USDA Lunch - BIS	111,659	108,000	113,967	110,000
47111-30	USDA Lunch - SJHS	115,848	113,000	98,310	95,000
47111-40	USDA Lunch - SPS	197,576	191,000	192,320	192,000
47111	USDA Lunch - Summer Feeding	-	-	-	-
47111-10-SSO	USDA LUNCH-SES-SSO	-	-	-	-
47111-20-SSO	USDA LUNCH-BIS-SSO	-	-	-	-
47111-30-SSO	USDA LUNCH-SJHS-SSO	-	-	-	-
47112-10	USDA Commodities - SES	-	-	-	-
47112-20	USDA Commodities - BIS	-	-	-	-
47112-30	USDA Commodities - SJHS	-	-	-	-
47112-40	USDA Commodities - SPS	-	-	-	-
47113-10	USDA Breakfast - SES	54,938	53,000	52,853	53,000
47113-20	USDA Breakfast - BIS	44,659	44,000	43,859	44,000
47113-30	USDA Breakfast - SJHS	32,480	31,000	29,782	30,000
47113-40	USDA Breakfast - SPS	81,581	80,000	84,012	83,000
47113-30	USDA Breakfast - Summer Feeding	-	-	-	-
47113-10-SSO	USDA BREAKFAST-SES-SSO	-	-	-	-
47113-20-SSO	USDA BREAKFAST-BIS-SSO	-	-	-	-
47113-30-SSO	USDA BREAKFAST-SJHS-SSO	-	-	-	-
47114	USDA Other	2,303	-	-	-
47114-LFS	USDA-Local Food for Schools Grant	-	-	20,854	-
47114-SCAG	USDA-Supply Chain Assistance Grant	41,731	-	39,581	-
47114-TDA	USDA - TN Dept of Agriculture	2,442	2,442	1,999	1,999
47114-10	USDA Other - SES	3,094	2,500	2,430	2,500
47114-20	USDA Other - BIS	-	-	-	-
47114-30	USDA Other - SJHS	-	-	-	-
47114-40	USDA Other - SPS	-	-	-	-
47115-10	EQUIPMENT GRANT-SES	35,850	-	-	-
47115-20	EQUIPMENT GRANT-BIS	-	-	-	-
47115-40	EQUIPMENT GRANT-SPS	-	-	-	38,000
47590	OTHER FEDERAL THROUGH STATE	628	-	-	-
49700	INSURANCE RECOVERY	-	-	-	-
	Total 46500	860,153	754,942	810,847	779,499
	TOTAL REVENUE	988,418	864,944	931,963	895,629

ACCOUNT NO.	Actual 2022-2023 per Audit	Budget 2023-2024	Estimate 2023-2024	Budget 2024-2025
Expenditures:				
73100-105 Supervisor	30,218	39,920	34,470	42,623
73100-165 Cafeteria Personnel	14,289	9,972	5,380	-
73100-165-20 Cafeteria Personnel - SES	66,307	70,275	72,475	78,266
73100-165-30 Cafeteria Personnel - BIS	66,415	75,242	74,790	79,827
73100-165-30 Cafeteria Personnel - SJHS	58,487	74,439	70,530	80,391
73100-165-40 Cafeteria Personnel - SPS	90,550	109,355	94,933	128,232
73100-188 Bonus Payments	-	-	-	-
73100-188-10 Bonus Payments - SES	-	-	-	-
73100-188-20 Bonus Payments - BIS	-	-	-	-
73100-188-30 Bonus Payments - SJHS	-	-	-	-
73100-188-40 Bonus Payments - SPS	-	-	-	-
73100-189 Other Salaries & Wages	940	970	870	360
73100-189-10 Other Salaries & Wages SES	1,320	1,410	1,410	1,500
73100-189-20 Other Salaries & Wages BIS	460	690	690	740
73100-189-30 Other Salaries & Wages SJHS	1,830	1,770	1,770	1,830
73100-189-40 Other Salaries & Wages SPS	970	1,130	1,030	1,190
73100-201 Social Security	2,787	3,183	2,483	2,805
73100-201-10 Social Security - SES	4,047	4,454	4,493	4,821
73100-201-20 Social Security - BIS	3,999	4,717	4,637	4,995
73100-201-30 Social Security - SJHS	3,442	4,734	4,273	5,083
73100-201-40 Social Security - SPS	3,827	5,590	5,868	7,800
73100-204 State Retirement	1,641	2,007	1,724	2,132
73100-204-10 State Retirement - SES	2,149	2,500	2,635	2,780
73100-204-20 State Retirement - BIS	2,807	3,797	3,280	3,534
73100-204-30 State Retirement - SJHS	2,839	4,734	3,087	3,608
73100-204-40 State Retirement - SPS	2,932	5,690	3,177	3,685
73100-206 Life Insurance	16	18	25	50
73100-206-10 Life Insurance - SES	66	93	93	150
73100-206-20 Life Insurance - BIS	116	123	123	200
73100-206-30 Life Insurance - SJHS	116	129	135	200
73100-206-40 Life Insurance - SPS	116	129	121	200
73100-207 Medical Insurance	7,452	7,884	7,938	8,225
73100-207-10 Medical Insurance - SES	22,330	23,852	23,377	24,875
73100-207-20 Medical Insurance - BIS	24,269	23,852	23,377	24,875
73100-207-30 Medical Insurance - SJHS	12,688	15,788	7,792	8,223
73100-207-40 Medical Insurance - SPS	21,841	23,091	13,887	18,101
73100-212 Medicare	645	740	593	623
73100-212-10 Medicare - SES	946	1,042	1,071	1,127
73100-212-20 Medicare - BIS	933	1,103	1,094	1,169
73100-212-30 Medicare - SJHS	805	1,107	1,048	1,189
73100-212-40 Medicare - SPS	1,383	1,207	1,391	1,848
73100-299 Other Fringe Benefits	150	150	150	150
73100-299-10 Other Fringe Benefits - SES	150	150	150	150
73100-299-20 Other Fringe Benefits - BIS	150	150	150	150
73100-299-30 Other Fringe Benefits - SJHS	150	150	75	150
73100-299-40 Other Fringe Benefits - SPS	150	150	150	150
73100-306 Bank Charges	-	-	-	-
73100-307 Communication	-	252	-	618
73100-307-10 Communication - SES	63	-	128	-
73100-307-20 Communication - BIS	62	-	128	-
73100-307-30 Communication - SJHS	62	-	128	-
73100-307-40 Communication - SPS	63	-	128	-
73100-336-10 Maintenance & Repair Equip - SES	12,377	5,000	11,324	10,000
73100-336-20 Maintenance & Repair Equip - BIS	7,289	5,000	12,115	10,000
73100-336-30 Maintenance & Repair Equip - SJHS	5,526	5,000	9,814	10,000
73100-336-40 Maintenance & Repair Equip - SPS	9,006	10,000	20,287	12,000
73100-346 Postal Charges	-	-	-	300
73100-346-20 Postal Charges - BIS	306	300	300	-
73100-355-30 Travel - SJHS	-	-	-	-
73100-399 Other Contracted Svcs. - SYB	-	-	422	-
73100-399-10 Other Contracted Svcs. - SES	4,742	3,500	2,713	3,000
73100-399-20 Other Contracted Svcs. - BIS	5,342	4,000	2,413	3,000
73100-399-30 Other Contracted Svcs. - SJHS	12,814	10,000	2,413	3,000
73100-399-40 Other Contracted Svcs. - SPS	17,377	14,750	17,381	15,000
73100-421-10 Food Prep. Supplies - SES	-	-	-	-
73100-421-20 Food Prep. Supplies - BIS	-	-	-	-
73100-421-30 Food Prep. Supplies - SJHS	-	-	-	-
73100-421-40 Food Prep. Supplies - SPS	-	-	-	-
73100-422 Food Supplies SYB	-	-	-	-
73100-422-10 Food Supplies - SES	92,458	95,000	77,008	80,000
73100-422-20 Food Supplies - BIS	83,181	82,000	78,576	82,000
73100-422-30 Food Supplies - SJHS	93,935	92,000	78,178	82,000
73100-422-40 Food Supplies - SPS	149,147	140,000	153,969	162,000
73100-435 Office Supplies - SES	483	500	350	350
73100-435-20 Office Supplies - BIS	483	500	350	350
73100-435-30 Office Supplies - SJHS	483	500	350	350
73100-435-40 Office Supplies - SPS	483	500	350	350
73100-451 Uniforms - SYB	-	120	-	-
73100-451-10 Uniforms - SES	700	600	600	600
73100-451-20 Uniforms - BIS	590	600	600	600
73100-451-30 Uniforms - SJHS	578	600	705	600
73100-451-40 Uniforms - SPS	872	960	599	1,080
73100-499-10 Other Supplies & Materials - SES	18,819	15,000	11,324	13,500
73100-499-20 Other Supplies & Materials - BIS	15,290	15,000	12,115	13,500
73100-499-30 Other Supplies & Materials - SJHS	13,588	14,000	9,014	11,500
73100-499-40 Other Supplies & Materials - SPS	22,238	21,000	20,267	21,000
73100-599-10 Other Charges - SES	40	75	60	400
73100-599-20 Other Charges - BIS	107	75	169	400
73100-599-30 Other Charges - SJHS	279	75	1,699	400
73100-599-40 Other Charges - SPS	180	75	493	400
73100-710-10 Food Service Equipment - SES	40,531	-	-	-
73100-710-20 Food Service Equipment - BIS	-	-	-	1,100
73100-710-30 Food Service Equipment - SJHS	-	-	-	2,200
73100-710-40 Food Service Equipment - SPS	3,319	-	5,414	73,000
TOTAL EXPENDITURES	1,079,626	1,070,128	1,007,882	1,168,218
Excess revenues over (under) expenditures	191,210	(208,181)	(76,090)	(282,682)
FUND BALANCE BEGINNING OF YEAR	3550,722	3431,604	3220,325	3161,236
FUND BALANCE END OF YEAR	\$431,508	\$226,328	\$151,235	\$(11,443)

School Bond Fund:

Bond Fund

ACCOUNT NO.		Budget 2023-2024	Estimated 2023-2024	Budget 2024/2025
ESTIMATED REVENUES				
44110	Interest Earned	5,000	6,427	5,000
49100	Bond Issuance	0	0	0
49100	Loan proceeds to be repaid			
49800	Transfer in from general fund	0	0	0
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		<u>5,000</u>	<u>6,427</u>	<u>5,000</u>
Fund Balance Beg. Of Year		598,116	548,554	554,981
TOTAL AVAILABLE FUNDS		<u>573,116</u>	<u>554,981</u>	<u>559,981</u>
EXPENDITURES (APPROPRIATIONS)				
91300 304	Architects	0	0	0
91300 308	Consultants			
91300 321	Engineering Services			
91300 325	Fiscal Agent Charges			
91300 331	Legal Services			
91300 599	Other Charges			
91300 604	Interest on Loan			
91300 606	Debt Issuance Charges			
91300 701	Administration Equipment			
91300 704	Attendance and Health Equipment			
91300 706	Building Construction	0	0	0
91300 707	Building Improvements	0	0	0
91300 709	Data Processing Equipment			
91300 710	Food Service Equipment			
91300 711	Furniture and Fixtures			
91300 715	Land			
91300 717	Maintenance Equipment			
91300 718	Motor Vehicles			
91300 720	Plant Operation Equipment			
91300 722	Regular Instruction Equipment			
91300 724	Site Development			
91300 729	Transportation Equipment			
TOTAL EXPENDITURES FOR EDUCATION CAPITAL PROJECTS		0	0	0
99100 590	Transfer to Other Funds			
Excess Revenue over (under) Expenditures		<u>5,000</u>	<u>6,427</u>	<u>5,000</u>
Fund Balance End Of Year		<u>573,116</u>	<u>554,981</u>	<u>559,981</u>

Federal Fund:		Total: \$156,995.93
142 – 71100	142 – 71100	
116 - \$53,625	163 - .31 FTE	142 – 72710 –
163 - \$109,845.25	\$5,299	146 - \$18,786 2
429 – \$5,000	429 - \$1,205.76	Total: 21,722
599 – \$200	Total \$6,911.76	Total All: \$409,380
Total \$196,392.25	Total: \$34,148.69	IDEA Preschool
142 – 72130		142 – 71200
499 - \$500	IDEA B	163 - \$10,434 .77
599 - \$2,500	142 – 71200 –	171 - \$5414 .09
599 - \$1,000 –	128 - \$1,000	429 - \$1
Total: \$4,000	163 -	725 - \$1
142 – 72210	\$130,602.07	Total: 23,368
172 - \$173,340	171 - \$55,520 .91	
Total: \$234,238	429 - \$5,000	
Total All:	725 - \$2,000	
\$439,830.25	Total \$230,662.07	
	142 – 72220 –	
142 - 72210	105 - \$10,050 -	
172 - \$7,500	124 - \$31,250	
189 – \$3,500	131 - \$32,650	
524	310 - \$47,000	
	499 - \$2,500	

SECTION 2: At the end of fiscal year 2025, the governing body estimates major fund balances or deficits as follows:

Fund	Estimated Fund Balance at June 30, 2025
General Fund	\$ 6,153,732.22
State Street Aid Fund	\$ 190,421.06
Solid Waste Fund	\$ 45,255.12
Drug Fund	\$ 96,055.00
School Funds	\$ 15,920,080.00
Electric Fund	\$ 30,125,964.00
Water & Sewer Fund	\$ 22,762,502.00
Gas Fund	\$ 12,721,978.00

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Debt Management

Bond Principal Paid	77,400	79,100	81,900
Bond Interest Paid	22,274	20,060	17,798
Loan Agreement Principal Paid	90,816	96,168	102,108
Loan Agreement Interest Paid	20,256	14,904	8,964
Capital Outlay Note Fire Principal Paid	68,000	70,000	71,000
Capital Outlay Note Fire Interest Paid	8,692	7,128	5,605
Capital Outlay Note Police Principal Paid	46,300	47,300	48,200
Capital Outlay Note Police Interest Paid	4,070	3,024	2,036
Long Term Debt Retirement			
Total Annual Debt Service Payments	\$ 337,808	\$ 337,684	\$ 337,611

SECTION 4: During the coming fiscal year (2025) the governing body has pending and planned capital projects with proposed funding as follows:

Capital Projects for 2024-25

Pending Capital Projects	Total Expense	Financed by Grants/Revenues/Reserves	Finance by Debt
Community Center	\$300,000.00	\$300,000.00	
Equipment Public Safety	\$172,500.00	\$172,500.00	\$126,000.00
Public Building Improvements	\$45,000.00	\$45,000.00	
Equipment Other than Public Safe	\$11,500.00	\$11,500.00	
Christmas Lighting	\$15,000.00	\$15,000.00	
Mural Grants	\$24,000.00	\$24,000.00	
Computers & Technology	\$7,200.00	\$7,200.00	
Education Technology	\$25,000.00	\$25,000.00	
Education Capital Projects	\$40,000.00	\$40,000.00	
Sidewalk improvements	\$565,000.00	\$565,000.00	
Street Paving	\$150,000.00	\$150,000.00	
Street Equipment	\$13,000.00	\$5,000.00	\$8,000.00
	\$1,368,200.00	\$1,360,200.00	

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6: Money may be transferred from one appropriation to another in the same fund in an amount of up to \$10,000 by the Mayor, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall

be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.

SECTION 8: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until July 31st in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations with no more being spent for operations than in July of the previous fiscal year. Approval of the Director of the Division of Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9: There is hereby levied a property tax of the certified tax rate of \$0.9346 per \$100 of assessed value on all real and personal property for all parcels located in McMinn County and a tax of \$0.9346 of assessed value on all real and personal property for all parcels located in Monroe County.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's designee.

SECTION 12: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 13: This ordinance shall take effect immediately after passage as provided by the Sweetwater Municipal Code, the public welfare requiring it.

PASSED ON 1ST READING: May 6, 2024

PUBLIC NOTICE: May 15, 2024

PUBLIC HEARING: June 3, 2024

PASSED ON 2ND AND FINAL READING: June 3, 2024

AUTHENTICATED:

MAYOR: 

Seal



ATTEST:



RECORDER

City of Sweetwater

P.O. Box 267, 203 Monroe Street
Sweetwater, TN 37874

Phone (423) 337-6979
Fax (423) 337-9663
www.sweetwatertn.net



Doyle Lowe, Mayor
Sam Moser, Vice Mayor
Jessica P. Morgan, Recorder

Commissioners
Lamar Hughes
Joanna Jinks
Alan Richeson
James H. Stutts

City Attorney
John W. Cleveland

June 4, 2024

State of TN, Comptroller of the Treasury
Office of State & Local Finance
Suite 1600 James K. Polk Office Building
505 Deaderick Street
Nashville, TN 37243-1402

RE: City of Sweetwater annual budget submission

Please find enclosed our annual budget and tax levy ordinance and requested schedules. I am sending the new MOE screenshot requirement for the Board of Education under a separate attachment. We did include an estimate on property taxes and sales taxes, which used current estimates as a projection.

If you have any questions, please do not hesitate to contact me via the above listed phone numbers or via email at jmorgan@sweetwatertn.net. The contact for Sweetwater Utilities Board finance officer is Jan Broyles at 423-337-5081 or jbroyles@sweetwaterutilities.com. The Sweetwater Board of Education contact is Janet Collins at 423-337-7051 or janet.collins@scstn.net. Mayor Doyle Lowe has an email but it is not checked daily- dlowe@sweetwatertn.net.

Regards,

A handwritten signature in cursive script that reads "Jessica Morgan".

Jessica Morgan

City of Sweetwater is an Equal Opportunity
Provider. Complaints of discrimination
should be sent to: Recorder's Office,
P.O. Box 267, Sweetwater, TN 37874

ORDINANCE NO. 1035

AN ORDINANCE OF THE CITY OF SWEETWATER, TENNESSEE
ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING
JULY 1, 2024 AND ENDING JUNE 30, 2025

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE CITY OF SWEETWATER, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipt and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2025, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

Fund 110:

GENERAL FUND	Actual FY 2023	Estimated FY 2024	Budget FY 2025
Cash Receipts			
Local Taxes	\$ 5,974,463	\$ 6,585,500	6,562,500
Licenses And Permits	\$ 100,262	\$ 41,000	40,000
Intergovernmental	\$ 1,165,829	\$ 2,646,396	2,065,934
Charges For Services	\$ 575,009	\$ 520,800	476,300
Fines And Forfeitures	\$ 22,925	\$ 30,520	32,520
Other Revenues	\$ 228,002	\$ 156,000	222,000
Debt Proceeds	\$ 191,000	\$ 1,025,000	130,000
Transfers In - from other funds	\$ -	\$ 35,000	35,000
Total Cash Receipts	\$ 8,632,013	\$ 11,040,216	\$ 9,564,254
Appropriations			
Judicial	\$ 2,723	\$ 2,970	\$ 2,970
Legal	\$ 38,208	\$ 44,877	\$ 46,751
Executive	\$ 75,463	\$ 63,759	\$ 78,040
Finance & Administration	\$ 357,930	\$ 410,860	\$ 427,390
Data Processing	\$ 60,515	\$ 144,881	\$ 142,402
Administrative Hearing	\$ -	\$ 2,000	\$ 2,000
Buildings	\$ 158,087	\$ 1,261,273	\$ 515,418
Tourism	\$ 202,624	\$ 129,806	\$ 178,737
General Government	\$ 360,654	\$ 608,850	\$ 663,310
Police Department	\$ 1,814,327	\$ 2,896,782	\$ 2,424,872
Communications	\$ 88,078	\$ 89,198	\$ 86,698
Fire Department	\$ 1,179,640	\$ 1,466,272	\$ 1,523,049
Safety	\$ 15,431	\$ 14,500	\$ 9,500
Planning & Development	\$ 232,050	\$ 288,761	\$ 297,493
Highways & Streets	\$ 1,106,224	\$ 1,454,164	\$ 1,280,114
Street Lighting	\$ 231,548	\$ 206,500	\$ 210,000
Animal Control	\$ 3,559	\$ 4,000	\$ 10,000
Recreation & Parks	\$ 826,374	\$ 690,420	\$ 822,653
Museum	\$ 2,050	\$ 2,500	\$ 2,500
Tree Board	\$ 5,494	\$ 4,200	\$ 4,000
Education	\$ 668,586	\$ 684,000	\$ 699,000
Economic Development	\$ 16,635	\$ 4,000	\$ 4,000
Main Street	\$ 58,597	\$ 75,452	\$ 272,584
Debt Service	\$ 337,808	\$ 337,684	\$ 337,611
Total Appropriations	\$ 7,404,720	\$ 10,887,709	\$ 10,041,093
Change in Cash (Receipts - Appropriations)	1,227,293	152,507	(476,839)
Beginning Cash Balance July 1	5,990,869	7,218,162	7,370,669
Ending Cash Balance June 30	\$ 7,218,162	\$ 7,370,669	\$ 6,893,830
Ending Cash as a % of Total Cash Payments/Appropriations	97.5%	67.7%	68.7%

Fund 121: State Street Aid

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SSA FUND SUMMARY			
TOTAL REVENUE	244,709	310,000	932,500
TOTAL EXPENDITURES	294,775	503,000	965,500
EXCESS (DEFICIT) OF REVENUE OVER EXPEN	(50,066)	(193,000)	(33,000)
BEGINNING FUND BALANCE	466,487	416,421	223,421
AVAILABLE FUNDS	711,196	726,421	1,155,921
ESTIMATED ENDING FUND BALANCE	416,421	223,421	190,421

Fund 122: Drug Fund

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
DRUG FUND SUMMARY			
TOTAL REVENUE	15,648	30,500	17,000
TOTAL EXPENDITURES	22,423	18,100	13,600
EXCESS (DEFICIT) OF REVENUE OVER EXP	(6,775)	12,400	3,400
BEGINNING FUND BALANCE	87,030	80,255	92,655
AVAILABLE FUNDS	102,678	110,755	109,655
ESTIMATED ENDING FUND BALANCE	80,255	92,655	96,055

Fund 123 Tourism Fund:

		PROPOSED	
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
TOURISM FUND SUMMARY			
TOTAL REVENUE	102,035	89,000	94,000
TOTAL EXPENDITURES	99,904	95,500	94,000
EXCESS (DEFICIT) OF REVENUE OVER E	2,131	(6,500)	0
BEGINNING FUND BALANCE	53,667	55,798	49,298
AVAILABLE FUNDS	155,702	144,798	143,298
ESTIMATED ENDING FUND BALANCE	55,798	49,298	49,298

Fund 124 Library Fund:

		PROPOSED	
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
LIBRARY FUND SUMMARY			
TOTAL REVENUE	201,877	220,000	300,100
TOTAL EXPENDITURES	201,878	218,000	300,100
EXCESS (DEFICIT) OF REVENUE OVER EXP	(1)	2,000	0
BEGINNING FUND BALANCE	51,239	51,238	53,238
AVAILABLE FUNDS	253,116	271,238	353,338
ESTIMATED ENDING FUND BALANCE	51,238	53,238	53,238

Fund 125 Home Grant Fund:

		PROPOSED	
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
HOME GRANT FUND SUMMARY			
TOTAL REVENUE	143,690	0	0
TOTAL EXPENDITURES	143,690	0	0
EXCESS (DEFICIT) OF REVENUE OVER EXP	0	0	0
BEGINNING FUND BALANCE	0	0	0
AVAILABLE FUNDS	143,690	0	0
ESTIMATED ENDING FUND BALANCE	0	0	0

Fund 126: LEA Fund

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
LEA FUND SUMMARY			
TOTAL REVENUE	13,179	30,000	10,000
TOTAL EXPENDITURES	54,849	25,500	30,000
EXCESS (DEFICIT) OF REVENUE OVER EXP	(41,670)	4,500	(20,000)
BEGINNING FUND BALANCE	120,273	78,603	83,103
AVAILABLE FUNDS	133,452	108,603	93,103
ESTIMATED ENDING FUND BALANCE	78,603	83,103	63,103

Fund 132: Sanitation Fund

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SANITATION FUND SUMMARY			
TOTAL REVENUE	304,334	307,000	307,000
TOTAL EXPENDITURES	279,452	299,100	303,065
EXCESS (DEFICIT) OF REVENUE OVER E	24,882	7,900	3,935
BEGINNING FUND BALANCE	14,538	39,420	47,320
AVAILABLE FUNDS	318,872	346,420	354,320
ESTIMATED ENDING FUND BALANCE	39,420	47,320	51,255

Fund 311 Covid:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
COVID FUND SUMMARY			
TOTAL REVENUE	925,324	50,000	1,000
TOTAL EXPENDITURES	268,400	1,301,400	141,000
EXCESS (DEFICIT) OF REVENUE OVER	656,924	(1,251,400)	(140,000)
BEGINNING FUND BALANCE	734,563	1,393,175	141,775
AVAILABLE FUNDS	1,659,887	1,443,175	142,775
ESTIMATED ENDING FUND BALANCE	1,393,175	141,775	1,775

Fund 312 ECD:

		PROPOSED	
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
ECD FUND SUMMARY			
TOTAL REVENUE	81	100	100
TOTAL EXPENDITURES	0	0	0
EXCESS (DEFICIT) OF REVENUE OVER E	81	100	100
BEGINNING FUND BALANCE	152,160	152,241	152,341
AVAILABLE FUNDS	152,241	152,341	152,441
ESTIMATED ENDING FUND BALANCE	152,241	152,341	152,441

Sweetwater Utilities Board Funds:

Electric Fund:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SUB ELECTRIC FUND SUMMARY			
TOTAL REVENUE	29,197,149	29,346,000	30,194,000
TOTAL EXPENDITURES	28,254,978	28,818,400	29,668,800
EXCESS (DEFICIT) OF REVENUE OVER EXPENSE	942,171	527,600	525,200
BEGINNING FUND BALANCE	28,130,993	29,073,164	29,600,764
AVAILABLE FUNDS	57,328,142	58,419,164	59,794,764
ESTIMATED ENDING FUND BALANCE	29,073,164	29,600,764	30,125,964

Water & Sewer Fund:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SUB WATER & SEWER FUND SUMMARY			
TOTAL REVENUE	4,344,191	4,232,754	7,759,700
TOTAL EXPENDITURES	3,541,862	3,628,100	3,711,800
EXCESS (DEFICIT) OF REVENUE OVER EXPENSE	802,329	604,654	4,047,900
BEGINNING FUND BALANCE	17,307,619	18,109,948	18,714,602
AVAILABLE FUNDS	21,651,810	22,342,702	26,474,302
ESTIMATED ENDING FUND BALANCE	18,109,948	18,714,602	22,762,502

Gas Fund:

			PROPOSED
	ACTUAL	ESTIMATED	BUDGET
DESCRIPTION	6-30-23	6-30-24	6-30-25
SUB GAS FUND SUMMARY			
TOTAL REVENUE	3,271,813	2,684,000	2,700,000
TOTAL EXPENDITURES	3,185,362	2,351,000	2,411,030
EXCESS (DEFICIT) OF REVENUE OVER EXPENSE	86,451	333,000	288,970
BEGINNING FUND BALANCE	12,013,557	12,100,008	12,433,008
AVAILABLE FUNDS	15,285,370	14,784,008	15,133,008
ESTIMATED ENDING FUND BALANCE	12,100,008	12,433,008	12,721,978

General Purpose School Fund:

ACCOUNT NO.	DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	BUDGET
		2022-2023	2023-2024	2023-2024	2024-2025
EXPENDITURES (APPROPRIATIONS)					
71100	Regular Instruction Program	6,447,703	6,508,936	6,587,401	7,122,004
71200	Special Education Program	761,532	860,207	822,874	876,734
71300	Vocational Education Program			57,504	63,041
71400	Student Body Education Program	24,533	20,100	21,904	22,892
71600	Adult Education Program				
72100	Students Support Services	452,945	617,891	415,583	751,595
72200	Instructional Staff Support	640,347	809,066	856,298	732,906
72300	General Administration	422,387	216,319	460,547	208,662
72400	School Administration - Ofc. of Principal	662,421	689,783	693,023	723,163
72500	Business Administration	141,088	154,686	154,095	184,699
72600	Oper. and Maint. of Plant	1,015,698	1,159,096	1,141,807	1,404,736
72700	Student Transportation	261,036	314,902	315,179	315,998
72800	Other Support Services - Central and Other	18,013	19,796	20,678	29,639
73100	Food Service	16,135	350	11,369	250
73300	Community Services				
73400	Early Childhood Education	346,030	360,842	368,478	376,571
76100	Regular Capital Outlay	81,204			
79100	Operating Transfers				
79200	Residual Equity Transfers				
80000	Education Debt Service	499,297	483,952	551,750	483,128
91300	Education Capital Projects				
TOTAL EXPENDITURES		11,649,280	12,288,892	12,266,891	13,328,655
EXCESS REVENUE OVER (UNDER) EXPENDITURES - DOES NOT INCLUDE FUND BALANCES		2,580,140	3,687,548	3,304,756	792,578

ACCOUNT NO.	DESCRIPTION	ACTUAL	BUDGET	ESTIMATED	BUDGET
		2022-2023	2023-2024	2023-2024	2024-2025
GENERAL FUND					
ESTIMATED REVENUES AND OTHER SOURCES					
40000	Local Taxes	4,281,518	2,832,800	4,437,454	2,832,800
41000	Licenses & Permits	695	700	701	700
43000	Charges for Current Services	36,810	25,000	29,623	30,000
44000	Other Local Revenues	231,425	50,530	541,079	65,530
46500	State Education Funds	9,381,403	12,964,910	10,371,575	11,089,703
46800	Other State Revenues	214,621	102,500	177,733	102,500
47100	Federal Funds Received Thru State	81,657			
47600	Direct Federal Revenues				
49000	Other Sources	1,292		13,483	
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		14,229,419	15,976,440	15,571,647	14,121,233
FUND BALANCES					
FUND BALANCE - Restricted for Career Ladder		238	15,702	15,702	1,916
FUND BALANCE - Restricted for Extended Contract					
FUND BALANCE - Restricted for H.S.P.					
FUND BALANCE - Restricted for Hybrid Stabilization Reserve			6,537	3,765	3,765
FUND BALANCE - Assigned for Capital Projects		740,343	740,343	740,343	740,343
FUND BALANCE - Unassigned		11,088,200	13,766,427	14,373,728	15,180,092
Total Fund Balance		11,828,782	14,529,009	15,133,538	15,926,116
TOTAL AVAILABLE FUNDS		26,058,201	30,305,451	30,705,185	30,047,350

School Cafeteria Fund:

Board Approved: MAY 13, 2024

Sweetwater City Schools
Foodservice Budget
2024-2025

FUND BALANCE
PER AUDIT

ACCOUNT NO.		Actual 2022-2023 per Audit	Budget 2023-2024	Estimated 2023-2024	Budget 2024-2025
Revenues:					
43521-10	Lunch Payments - SES	21,605	18,500	18,182	18,500
43521-20	Lunch Payments - BIS	16,672	15,500	17,700	16,600
43521-30	Lunch Payments - SJHS	24,294	21,000	21,392	21,000
43521-40	Lunch Payments - SPS	35,942	31,000	34,281	33,000
43522-10	Lunch Payments - SES Adult	4,500	2,200	4,120	4,000
43522-20	Lunch Payments - BIS Adult	2,788	2,200	2,676	2,500
43522-30	Lunch Payments - SJHS Adult	4,854	3,500	5,316	5,000
43522-40	Lunch Payments - SPS Adult	5,353	4,500	6,549	5,500
43523-10	Income-Breakfast - SES	178	-	-	-
43523-20	Income-Breakfast - BIS	-	-	-	-
43523-30	Income-Breakfast - SJHS	168	-	-	-
43523-40	Income-Breakfast - SPS	1,290	1,200	1,369	1,350
43525-10	A La Carte Sales - SES	155	100	840	500
43525-20	A La Carte Sales - BIS	61	50	48	300
43525-30	A La Carte Sales - SJHS	185	125	209	300
43525-40	A La Carte Sales - SPS	444	350	1,479	500
	Total 43500	118,499	100,225	113,244	108,950
44110-30	Investment Income - SJHS	862	600	489	450
44170-30	Misc. Refunds - SJHS	-	-	-	-
	Total 44100	862	600	489	450
44990	Other Local Revenues	-	-	653	-
44990-10	Other Local Revenues - SES	250	250	-	-
44990-20	Other Local Revenues - BIS	-	100	-	-
44990-30	Other Local Revenues - SJHS	123	125	-	-
44990-40	Other Local Revenues - SPS	879	850	-	-
	Total 44900	1,252	1,325	653	-
46520-10	State Matching-SES	1,963	1,963	1,682	1,682
46520-20	State Matching-BIS	1,963	1,963	1,682	1,682
46520-30	State Matching-SJHS	1,963	1,963	1,682	1,682
46520-40	State Matching-SPS	1,963	1,963	1,682	1,682
	Total 46500	7,852	7,852	6,730	6,730
47111-10	USDA Lunch - SES	135,134	130,000	132,881	130,000
47111-20	USDA Lunch - BIS	111,889	108,000	113,967	110,000
47111-30	USDA Lunch - SJHS	115,848	113,000	96,310	95,000
47111-40	USDA Lunch - SPS	197,576	191,000	192,320	182,000
47111	USDA Lunch - Summer Feeding	-	-	-	-
47111-10-SSO	USDA LUNCH-SES-SSO	-	-	-	-
47111-20-SSO	USDA LUNCH-BIS-SSO	-	-	-	-
47111-30-SSO	USDA LUNCH-SJHS-SSO	-	-	-	-
47112-10	USDA Commodities - SES	-	-	-	-
47112-20	USDA Commodities - BIS	-	-	-	-
47112-30	USDA Commodities - SJHS	-	-	-	-
47112-40	USDA Commodities - SPS	-	-	-	-
47113-10	USDA Breakfast - SES	54,938	53,000	52,853	53,000
47113-20	USDA Breakfast - BIS	44,659	44,000	43,859	44,000
47113-30	USDA Breakfast - SJHS	32,480	31,000	29,762	30,000
47113-40	USDA Breakfast - SPS	81,581	80,000	84,012	83,000
47113-30	USDA Breakfast - Summer Feeding	-	-	-	-
47113-10-SSO	USDA BREAKFAST-SES-SSO	-	-	-	-
47113-20-SSO	USDA BREAKFAST-BIS-SSO	-	-	-	-
47113-30-SSO	USDA BREAKFAST-SJHS-SSO	-	-	-	-
47114	USDA Other	2,303	-	-	-
47114-LFS	USDA-Local Food for Schools Grant	-	-	20,854	-
47114-SCAG	USDA-Supply Chain Assistance Grant	41,731	-	39,581	-
47114-TDA	USDA - TN Dept of Agriculture	2,442	2,442	1,999	1,999
47114-10	USDA Other - SES	3,094	2,500	2,430	2,500
47114-20	USDA Other - BIS	-	-	-	-
47114-30	USDA Other - SJHS	-	-	-	-
47114-40	USDA Other - SPS	-	-	-	-
47115-10	EQUIPMENT GRANT-SES	36,850	-	-	-
47115-20	EQUIPMENT GRANT-BIS	-	-	-	-
47115-40	EQUIPMENT GRANT-SPS	-	-	-	30,000
47590	OTHER FEDERAL THROUGH STATE	628	-	-	-
49700	INSURANCE RECOVERY	-	-	-	-
	Total 46500	850,153	754,942	810,847	779,499
	TOTAL REVENUE	988,418	864,944	931,983	895,629

ACCOUNT NO.	Actual 2022-2023 per Audit	Budget 2023-2024	Estimated 2023-2024	Budget 2024-2025
Expenditures:				
73100-105 Supervisor	30,218	39,920	34,470	42,623
73100-165 Cafeteria Personnel	14,269	9,972	5,380	-
73100-165-10 Cafeteria Personnel - SES	68,307	70,275	72,475	78,265
73100-165-20 Cafeteria Personnel - BIS	68,416	75,242	74,790	79,827
73100-165-30 Cafeteria Personnel - SJHS	59,487	74,439	70,530	80,391
73100-165-40 Cafeteria Personnel - SPS	90,550	109,355	94,933	128,232
73100-188 Bonus Payments	-	-	-	-
73100-188-10 Bonus Payments - SES	-	-	-	-
73100-188-20 Bonus Payments - BIS	-	-	-	-
73100-188-30 Bonus Payments - SJHS	-	-	-	-
73100-188-40 Bonus Payments - SPS	-	-	-	-
73100-189 Other Salaries & Wages	940	970	870	360
73100-189-10 Other Salaries & Wages SES	1,320	1,410	1,410	1,800
73100-189-20 Other Salaries & Wages BIS	460	690	690	740
73100-189-30 Other Salaries & Wages SJHS	1,830	1,770	1,770	1,830
73100-189-40 Other Salaries & Wages SPS	970	1,130	1,030	1,190
73100-201 Social Security	2,737	2,183	2,483	2,605
73100-201-10 Social Security - SES	4,047	4,454	4,493	4,821
73100-201-20 Social Security - BIS	3,999	4,717	4,637	4,995
73100-201-30 Social Security - SJHS	2,442	4,734	4,373	5,085
73100-201-40 Social Security - SPS	5,827	5,590	5,888	7,800
73100-204 State Retirement	1,841	2,007	1,724	2,132
73100-204-10 State Retirement - SES	2,149	2,306	2,635	2,780
73100-204-20 State Retirement - BIS	2,407	3,797	3,280	3,534
73100-204-30 State Retirement - SJHS	2,839	4,734	3,087	3,608
73100-204-40 State Retirement - SPS	2,932	5,590	3,177	3,685
73100-206 Life Insurance	16	18	25	60
73100-206-10 Life Insurance - SES	66	93	93	150
73100-206-20 Life Insurance - BIS	116	123	123	200
73100-206-30 Life Insurance - SJHS	110	129	135	200
73100-206-40 Life Insurance - SPS	116	129	121	200
73100-207 Medical Insurance	7,452	7,384	7,958	8,225
73100-207-10 Medical Insurance - SES	22,356	23,652	23,377	24,875
73100-207-20 Medical Insurance - BIS	24,769	23,852	23,371	24,875
73100-207-30 Medical Insurance - SJHS	19,688	15,788	7,782	8,225
73100-207-40 Medical Insurance - SPS	21,841	23,091	13,887	18,101
73100-212 Medicare	645	740	593	623
73100-212-10 Medicare - SES	948	1,042	1,071	1,127
73100-212-20 Medicare - BIS	935	1,103	1,094	1,168
73100-212-30 Medicare - SJHS	805	1,107	1,048	1,189
73100-212-40 Medicare - SPS	1,363	1,307	1,391	1,448
73100-299 Other Fringe Benefits	150	150	150	150
73100-299-10 Other Fringe Benefits - SES	150	150	150	150
73100-299-20 Other Fringe Benefits - BIS	150	150	150	150
73100-299-30 Other Fringe Benefits - SJHS	150	150	75	150
73100-299-40 Other Fringe Benefits - SPS	150	150	150	150
73100-308 Bank Charges	-	-	-	-
73100-307 Communication	-	252	-	618
73100-307-10 Communication - SES	63	-	128	-
73100-307-20 Communication - BIS	62	-	128	-
73100-307-30 Communication - SJHS	62	-	128	-
73100-307-40 Communication - SPS	63	-	128	-
73100-336-10 Maintenance & Repair Equip - SES	12,377	3,000	11,324	10,000
73100-336-20 Maintenance & Repair Equip - BIS	7,289	3,000	12,115	10,000
73100-336-30 Maintenance & Repair Equip - SJHS	9,528	3,000	9,814	10,000
73100-336-40 Maintenance & Repair Equip - SPS	8,066	10,000	20,287	12,000
73100-348 Postal Charges	-	-	-	300
73100-348-20 Postal Charges - BIS	306	300	300	-
73100-339 Travel - SJHS	-	-	-	-
73100-399 Other Contracted Svcs. - SYB	-	-	422	-
73100-399-10 Other Contracted Svcs. - SES	4,742	3,500	2,713	3,000
73100-399-20 Other Contracted Svcs. - BIS	3,342	4,600	2,413	3,000
73100-399-30 Other Contracted Svcs. - SJHS	12,814	10,000	2,413	3,000
73100-399-40 Other Contracted Svcs. - SPS	17,377	14,750	17,381	15,000
73100-421-10 Food Prep. Supplies - SES	-	-	-	-
73100-421-20 Food Prep. Supplies - BIS	-	-	-	-
73100-421-30 Food Prep. Supplies - SJHS	-	-	-	-
73100-421-40 Food Prep. Supplies - SPS	-	-	-	-
73100-422 Food Supplies SYB	-	-	-	-
73100-422-10 Food Supplies - SES	82,458	95,000	77,306	80,000
73100-422-20 Food Supplies - BIS	83,181	82,000	78,578	82,000
73100-422-30 Food Supplies - SJHS	93,336	92,000	78,178	82,000
73100-422-40 Food Supplies - SPS	149,147	140,000	153,869	152,000
73100-433	-	-	319	350
73100-433-10 Office Supplies - SES	483	500	350	350
73100-433-20 Office Supplies - BIS	483	500	350	350
73100-433-30 Office Supplies - SJHS	483	500	350	350
73100-433-40 Office Supplies - SPS	483	500	350	350
73100-451 Uniforms - SYB	-	120	-	-
73100-451-10 Uniforms - SES	700	600	600	600
73100-451-20 Uniforms - BIS	590	600	600	600
73100-451-30 Uniforms - SJHS	570	600	708	600
73100-451-40 Uniforms - SPS	872	960	599	1,080
73100-499-10 Other Supplies & Materials - SES	18,818	15,000	11,324	13,500
73100-499-20 Other Supplies & Materials - BIS	15,290	15,000	12,115	13,500
73100-499-30 Other Supplies & Materials - SJHS	13,588	14,000	9,014	11,500
73100-499-40 Other Supplies & Materials - SPS	22,238	21,000	20,267	21,000
73100-599-10 Other Charges - SES	40	75	60	400
73100-599-20 Other Charges - BIS	107	75	169	400
73100-599-30 Other Charges - SJHS	279	75	1,699	400
73100-599-40 Other Charges - SPS	180	75	493	400
73100-710-10 Food Service Equipment - SES	40,531	-	-	-
73100-710-20 Food Service Equipment - BIS	-	-	-	1,100
73100-710-30 Food Service Equipment - SJHS	-	-	-	2,200
73100-710-40 Food Service Equipment - SPS	3,319	-	5,414	73,000
TOTAL EXPENDITURES	1,079,826	1,070,128	1,007,062	1,168,318
Excess revenues over (under) expenditures	(91,210)	(205,181)	(76,090)	(182,887)
FUND BALANCE BEGINNING OF YEAR	\$550,722	\$431,604	\$220,326	\$161,256
FUND BALANCE END OF YEAR	\$431,500	\$220,326	\$151,236	(\$111,483)

School Bond Fund:

Bond Fund

ACCOUNT NO.		Budget 2023-2024	Estimated 2023-2024	Budget 2024/2025
ESTIMATED REVENUES				
44110	Interest Earned	5,000	6,427	5,000
49100	Bond Issuance	0	0	0
49100	Loan proceeds to be repaid			
49300	Transfer in from general fund	0	0	0
TOTAL ESTIMATED REVENUES AND OTHER SOURCES		5,000	6,427	5,000
Fund Balance Beg. Of Year		580,118	548,554	554,981
TOTAL AVAILABLE FUNDS		573,116	554,981	559,981
EXPENDITURES (APPROPRIATIONS)				
91300 304	Architects	0	0	0
91300 308	Consultants			
91300 321	Engineering Services			
91300 325	Fiscal Agent Charges			
91300 331	Legal Services			
91300 599	Other Charges			
91300 604	Interest on Loan			
91300 606	Debt Issuance Charges			
91300 701	Administration Equipment			
91300 704	Attendance and Health Equipment			
91300 706	Building Construction	0	0	0
91300 707	Building Improvements	0	0	0
91300 709	Data Processing Equipment			
91300 710	Food Service Equipment			
91300 711	Furniture and Fixtures			
91300 715	Land			
91300 717	Maintenance Equipment			
91300 718	Motor Vehicles			
91300 720	Plant Operation Equipment			
91300 722	Regular Instruction Equipment			
91300 724	Site Development			
91300 729	Transportation Equipment			
TOTAL EXPENDITURES FOR EDUCATION CAPITAL PROJECTS		0	0	0
99100 590	Transfer to Other Funds			
Excess Revenue over (under) Expenditures		5,000	6,427	5,000
Fund Balance End Of Year		573,116	554,981	559,981

Federal Fund:		Total: \$156,995.93
142 – 71100	142 – 71100	
116 - \$53,625	163 - .31 FTE	142 – 72710 –
163 - \$109,845.25	\$5,299	146 - \$18,786 2
429 – \$5,000	429 - \$1,205.76	Total: 21,722
599 – \$200	Total \$6,911.76	Total All: \$409,380
Total \$196,392.25	Total: \$34,148.69	IDEA Preschool
142 – 72130		142 – 71200
499 - \$500	IDEA B	163 - \$10,434 .77
599 - \$2,500	142 – 71200 –	171 - \$5414 .09
599 - \$1,000 –	128 - \$1,000	429 - \$1
Total: \$4,000	163 -	725 - \$1
142 – 72210	\$130,602.07	Total: 23,368
172 - \$173,340	171 - \$55,520 .91	
Total: \$234,238	429 - \$5,000	
Total All:	725 - \$2,000	
\$439,830.25	Total \$230,662.07	
	142 – 72220 –	
142 - 72210	105 - \$10,050 -	
172 - \$7,500	124 - \$31,250	
189 – \$3,500	131 - \$32,650	
524	310 - \$47,000	
	499 - \$2,500	

SECTION 2: At the end of fiscal year 2025, the governing body estimates major fund balances or deficits as follows:

Fund	Estimated Fund Balance at June 30, 2025
General Fund	\$ 6,153,732.22
State Street Aid Fund	\$ 190,421.06
Solid Waste Fund	\$ 45,255.12
Drug Fund	\$ 96,055.00
School Funds	\$ 15,920,080.00
Electric Fund	\$ 30,125,964.00
Water & Sewer Fund	\$ 22,762,502.00
Gas Fund	\$ 12,721,978.00

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Debt Management

Bond Principal Paid	77,400	79,100	81,900
Bond Interest Paid	22,274	20,060	17,798
Loan Agreement Principal Paid	90,816	96,168	102,108
Loan Agreement Interest Paid	20,256	14,904	8,964
Capital Outlay Note Fire Principal Paid	68,000	70,000	71,000
Capital Outlay Note Fire Interest Paid	8,692	7,128	5,605
Capital Outlay Note Police Principal Paid	46,300	47,300	48,200
Capital Outlay Note Police Interest Paid	4,070	3,024	2,036
Long Term Debt Retirement			
Total Annual Debt Service Payments	\$ 337,808	\$ 337,684	\$ 337,611

SECTION 4: During the coming fiscal year (2025) the governing body has pending and planned capital projects with proposed funding as follows:

Capital Projects for 2024-25

Pending Capital Projects	Total Expense	Financed by Grants/Revenues/Reserves	Finance by Debt
Community Center	\$300,000.00	\$300,000.00	
Equipment Public Safety	\$172,500.00	\$172,500.00	\$126,000.00
Public Building Improvements	\$45,000.00	\$45,000.00	
Equipment Other than Public Safe	\$11,500.00	\$11,500.00	
Christmas Lighting	\$15,000.00	\$15,000.00	
Mural Grants	\$24,000.00	\$24,000.00	
Computers & Technology	\$7,200.00	\$7,200.00	
Education Technology	\$25,000.00	\$25,000.00	
Education Capital Projects	\$40,000.00	\$40,000.00	
Sidewalk improvements	\$565,000.00	\$565,000.00	
Street Paving	\$150,000.00	\$150,000.00	
Street Equipment	\$13,000.00	\$5,000.00	\$8,000.00
	\$1,368,200.00	\$1,360,200.00	

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

SECTION 6: Money may be transferred from one appropriation to another in the same fund in an amount of up to \$10,000 by the Mayor, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall

be reported to the governing body at its next regular meeting and entered into the minutes.

- SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance.
- SECTION 8: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until July 31st in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations with no more being spent for operations than in July of the previous fiscal year. Approval of the Director of the Division of Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.
- SECTION 9: There is hereby levied a property tax of the certified tax rate of \$0.9346 per \$100 of assessed value on all real and personal property for all parcels located in McMinn County and a tax of \$0.9346 of assessed value on all real and personal property for all parcels located in Monroe County.
- SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 11: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's designee.
- SECTION 12: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.
- SECTION 13: This ordinance shall take effect immediately after passage as provided by the Sweetwater Municipal Code, the public welfare requiring it.

PASSED ON 1ST READING: May 6, 2024

PUBLIC NOTICE: May 15, 2024

PUBLIC HEARING: June 3, 2024

PASSED ON 2ND AND FINAL READING: June 3, 2024

AUTHENTICATED:

MAYOR: *Don A. Jones*

Seal



ATTEST:

Jessica Morgan
RECORDER

Ordinance No. 1036

AN ORDINANCE TO AMEND TITLE 14, ZONING AND LAND USE CONTROL, CHAPTER 4, SUPPLEMENTARY PROVISIONS APPLYING TO ALL DISTRICTS, §14-404(2)(J), OFF-STREET PARKING REQUIREMENTS

Whereas, Section 14-404(2)(J) of the Sweetwater Municipal Code exempts parking lots located within the M-1 Industrial Zoning Districts and the M-2 Heavy Industrial District from the requirement of a landscape island every fifteen (15) parking spaces in a row; and

Whereas, the Sweetwater Tree Board has recommended by its Resolution to the Board of Commissioners that the M-1 and M-2 exemptions be removed in the interest of decreasing stormwater run-off, reducing temperatures by increasing shade, and improving aesthetics; and

Whereas, the Board finds the goals recommended by the Tree Board serve the City's interests set forth in Municipal Code Section 16-501; however

Whereas, the Board finds complete elimination of the M-1 and M-2 exemptions is not necessary to achieve the Tree Board goals and discourage economic development through industrial recruiting, and

Whereas, it is in the best interest of the City of Sweetwater and its citizens that trees be required in M-1 and M-2 parking lots, but fewer than in other zoning districts, now

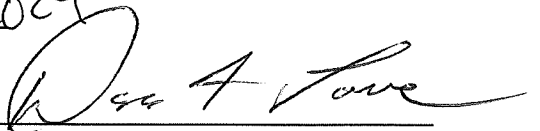
Therefore, Be It Ordained by the Mayor and Board of Commissioners of the City of Sweetwater, Tennessee, that:

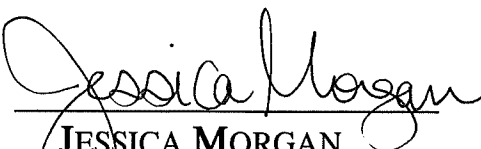
SECTION Title 5, Chapter 4, Section 5-403, sub-section (2)(j) of the Sweetwater
ONE: Municipal Code is hereby deleted *in toto* and replaced by the following
section to provide as follows:

(j) A landscape island a minimum of ten feet (10') in width, extending the full length of the parking space(s), shall be provided every fifteen (15) parking spaces in a row in all parking lots, except parking lots for visitors, staff and other employees located within the M-1 Industrial Zoning District and the M-2 Heavy Industrial District (but not areas used by and for tractor-trailer and delivery truck parking and turn-around space), in which landscape islands with a tree a minimum of ten feet (10') in width shall be provided at both ends of each row of parking spaces and distributed in each row so that no tree is further than one hundred fifty feet (150') from another tree in the parking lot. When the parking lot consists of more than one (1) row of parking spaces, tree spacing should alternate from row to row.

Effective Date. This ordinance shall take effect from and after its passage, the welfare of the City requiring it.

Passed on First Reading: April 1, 2024
Passed on Second Reading: May 6, 2024


DOYLE LOWE, *Mayor*

ATTEST: 
JESSICA MORGAN
City Recorder

ORDINANCE NO. 1037

**AN ORDINANCE ABANDONING UNIMPROVED RIGHT-OF-WAY PERPENDICULAR TO
DODE STREET**

WHEREAS, the section of public right-of-way (ROW) on the attached map is an unimproved section of ROW within the City of Sweetwater; and

WHEREAS, the City of Sweetwater, Tennessee is authorized to abandon the public use of a city street and be exonerated from any obligation to improve, maintain or repair the street in question; and

WHEREAS, the City of Sweetwater has determined that this section of unimproved ROW has no public purpose now or in the future, and has no plans to improve the ROW and can foresee no conceivable reason it ever would; and

WHEREAS, a property owner residing along the attached section of street has requested that the unimproved ROW be abandoned and revert to the adjacent property owners;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Sweetwater, Tennessee that the City of Sweetwater hereby abandons the section of ROW in the attached map labeled 'Unopened Alley' and the area contained within it shall automatically revert to the abutting property owners along the affected section of the street.

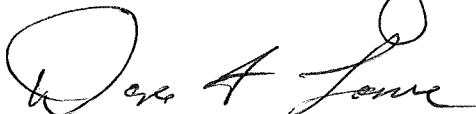
Section 3. This ordinance shall be effective from and after its passage, the public welfare requiring it.

ADOPTED this _____ day of _____, 2024

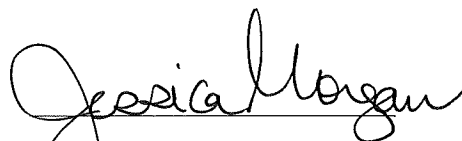
Passed on first reading May 6, 2024

Public Hearing: June 3, 2024

Passed on final reading June 3, 2024



Doyle Lowe, Mayor



Jessica Morgan, City Recorder

ORDINANCE NO. 1038

AN ORDINANCE ABANDONING RIGHT-OF-WAY BETWEEN McCASLIN AVE AND
MAPLE STREET

WHEREAS, the section of public right-of-way (ROW) on the attached map is a section of ROW within the City of Sweetwater; and

WHEREAS, the City of Sweetwater, Tennessee is authorized to abandon the public use of a city street or public ROW and be exonerated from any obligation to improve, maintain or repair the street or ROW in question; and

WHEREAS, the City of Sweetwater has determined that this section of ROW has no public purpose now or in the future, and has no plans to improve the ROW and can foresee no conceivable reason it ever would; and

WHEREAS, a property owner residing along the attached section of street has requested that the ROW be abandoned and revert to the adjacent property owners;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Sweetwater, Tennessee that the City of Sweetwater hereby abandons the section of ROW in the attached map connecting McCaslin Ave and Maple St and the area contained within it shall automatically revert to the abutting property owners along the affected section of the street.

Section 3. This ordinance shall be effective from and after its passage, the public welfare requiring it.

ADOPTED this 5th day of August, 2024

Passed on first reading July 1, 2024

Public Hearing: August 5, 2024

Passed on final reading August 5, 2024



Handwritten signature of Doyle Lowe in blue ink.

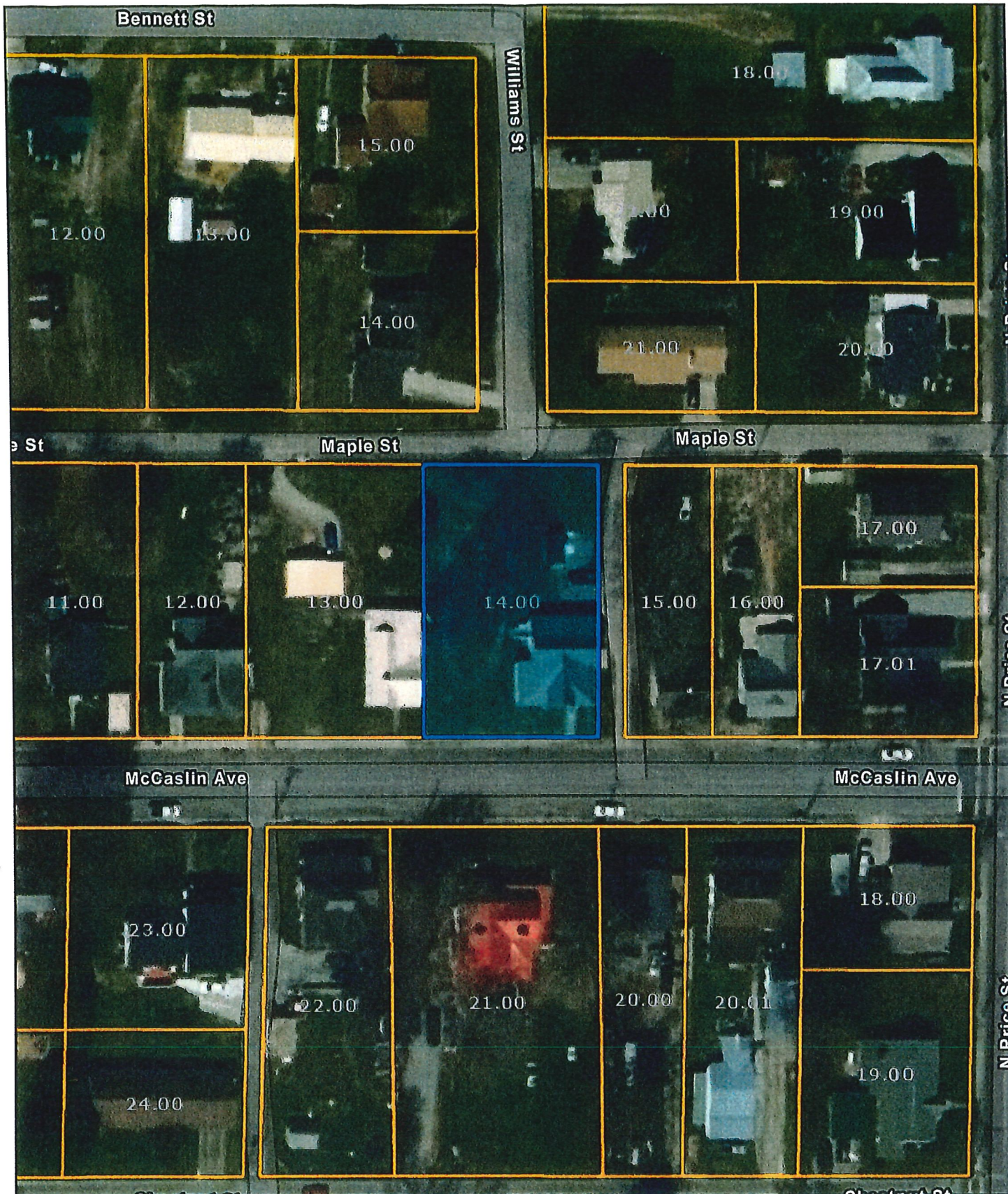
Doyle Lowe, Mayor

Handwritten signature of Jessica Morgan in blue ink.

Jessica Morgan, City Recorder

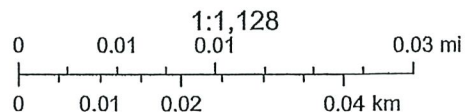
Monroe County - Parcel: 023F C 014.00

D.



Date: May 13, 2024

County: Monroe
 Owner: ZWOLINSKI JAMES ETUX
 Address: MCCASLIN AVE 510
 Parcel Number: 023F C 014.00
 Deeded Acreage: 0
 Calculated Acreage: 0



Esri Community Maps Contributors, Tennessee STS GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, State of Tennessee, Comptroller of the Treasury, TDOT Aerial Surveys

The property lines are compiled from information maintained by your local

ORDINANCE NO. 1039

AN ORDINANCE AMENDING THE "ZONING MAP OF THE CITY OF SWEETWATER, TENNESSEE" BY REZONING PROPERTY FROM THE R2 (HIGH DENSITY RESIDENTIAL) DISTRICT TO THE R1 (LOW DENSITY RESIDENTIAL) DISTRICT

WHEREAS, the Sweetwater Board of Mayor and Commissioners, in accordance with Section 13-7-204 of the Tennessee Code Annotated, may amend the zoning ordinance and the "Zoning Map of Sweetwater, Tennessee;" and

WHEREAS, the Sweetwater Planning Commission has forwarded its recommendation of approval to the Board of Mayor and Commissioners regarding the amendment to the "Zoning Map of Sweetwater, Tennessee;"

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Commissioners of the City of Sweetwater, Tennessee:

Section 1. That parcel 001.00 on Monroe County Map 015E, Group D be rezoned from R2 (High Density Residential) District to R1 (Low Density Residential) District.

Section 2. This Ordinance shall take effect from and after the required public hearing and final reading, the public welfare requiring it.

Passed on first reading

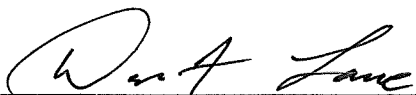
July 1, 2024

Passed on second reading

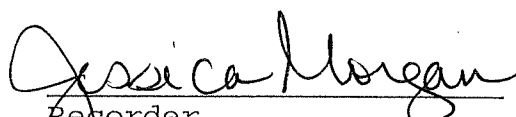
Aug. 5, 2024

Public Hearing

Aug. 5, 2024

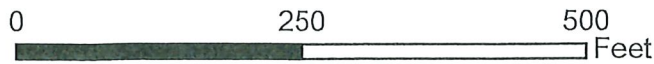
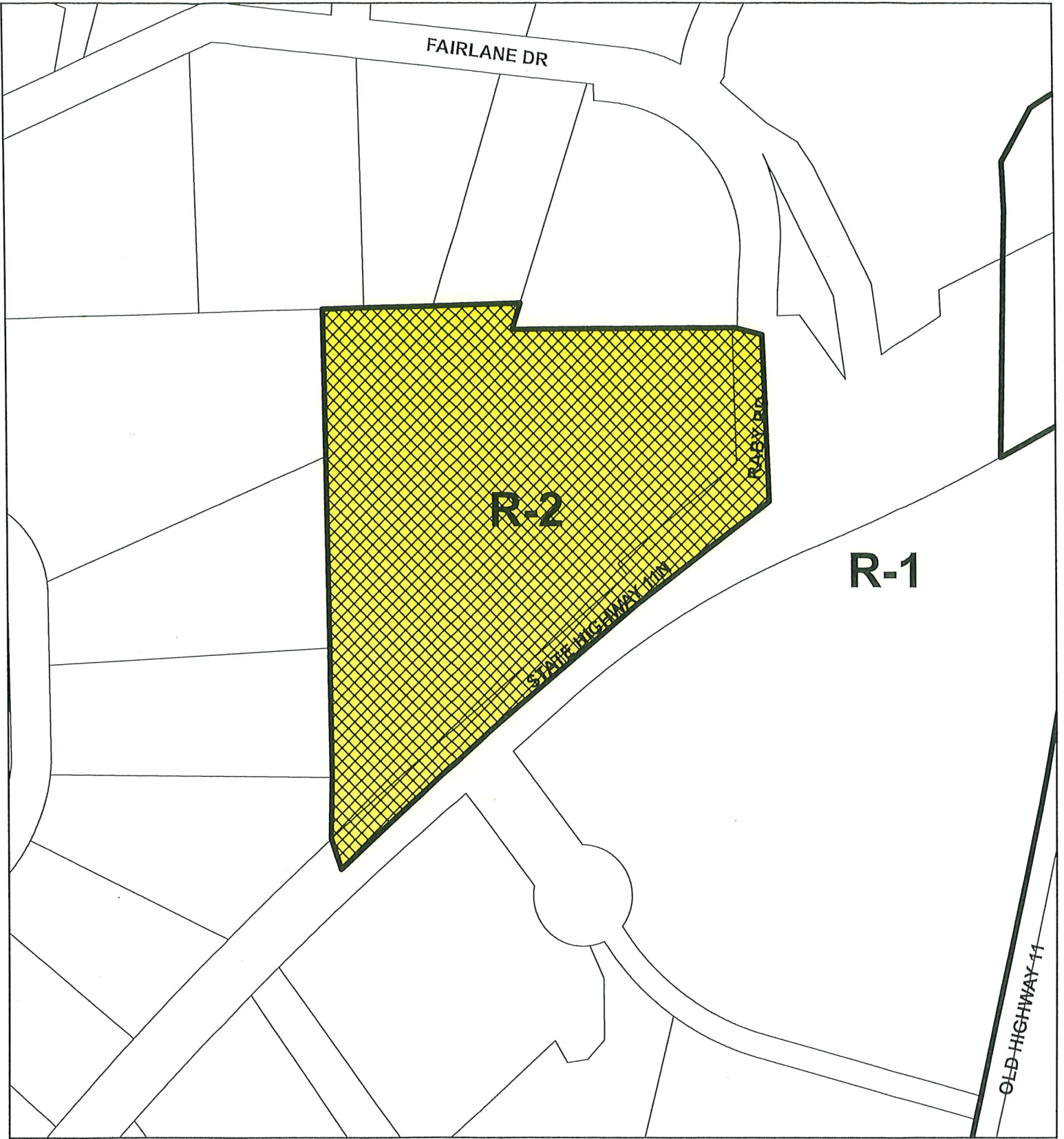


Mayor



Recorder

Certified to the Sweetwater Board of Mayor and Commissioners this _____ day of _____ 2024 by the Sweetwater Planning Commission, with approval recommended.



 PROPOSED REZONING AREA

PROPOSED REZONING: R-2 TO R-1

Sweetwater, Tennessee

Map Attachment For Ordinance # 1039

Map prepared by:
East Tennessee Development District
Geographic Information Systems
Alcoa, Tennessee
Map printed: June 6, 2024
This is not an engineering map.



ORDINANCE NO. 1040

AN ORDINANCE TO AMEND THE BUDGET ORDINANCE FOR THE YEAR ENDING JUNE 30, 2024, BEING ORDINANCE NO. 1020

BE IT ORDAINED BY the Mayor and Board of Commissioners of the City of Sweetwater, Tennessee:

Section 1: The City of Sweetwater hereby amends the budget to add the following revenues:

Fund 110- General Fund

31600-Local Option Sales Tax- \$308,000

31980-Mixed Drink Taxes-\$20,000

33110- Main Street Grant- \$16,000

33132-FEMA Equipment Grant- \$142,000

33490-Tree Grant - \$850

33492-Railroad Grant- \$108,000

34134- SRO Grant- \$237,000

34200-Police Services Contract (Red Stag)- \$85,000

34722-Pool admittance-\$5,000

34792-Police grant-\$831,000

36110- Interest on Checking- \$7,600

36120- Interest on CDs-\$250,000

36350-Insurance Recoveries-\$15,000

36964-Transfer from Covid fund-\$1,025,000

Fund 121- State Street Aid

36500-Sales on Gov Deals-\$14,400

Fund 126- LEA

36500- Sales on Gov Deals-\$36,500

Fund 311-Covid Fund

36120- Interest earned- \$29,000

Section 2: The City of Sweetwater hereby amends the budget to add the following expenditures:

Fund 110- General Fund

41200-111-\$300

41300-731-\$3,000

41510-253-\$1,000

41530-255-\$7,000

41530-939-\$7,000

41810-260-\$8,000

41810-940-\$1,025,000 (Covid funds above- land purchase)

41990-146-\$9,000 (Worker's Comp)
41990-511-\$7,000 (Property insurance)
41990-513-\$17,000 (Liability Insurance)
41990-740-\$3,000 (Insurance loss/vandalism)
41990-930-\$125,000 (Railroad Grant see revenue)
42100-112- \$61,000 (Police Services Contract)
42100-128-\$171,000 (SRO Officers Grant)
42100-940-\$2,000 (Police Grant)
42100-942-\$740,000 (Police Grant- radios)
42100-943-\$53,000 (Police grant)
42100-944-\$53,000 (Police Grant)
42100-949-\$37,000 (Police grant)
42200-112-\$28,000 (Fire Overtime)
42200-940- \$155,000 (FEMA Grant)
43100-112-\$12,000 (Street Overtime)
43100-295-\$102,000 (Landfill expense)
43160-241-\$1,000 (Street Lights)
44143-241-\$600
44143-329-\$200
44400-241-\$12,000 (Park Utilities)
44790-329-\$850 (Tree Grant see revenue)
44900-761- \$17,000 (Mixed drink taxes)
47200-939- \$30,000 (Marketplace improvements)
49430-633-\$100

Fund 132- Sanitation

43200-290-\$29,700
43200-295-\$3,300
43200-937-\$26,000 (Gates at landfill & Garage)

Fund 311- Covid Fund

41920-763-\$276,400 (Transfer to General fund)
41920-912- \$25,000 (Capital Project on land purchase)

Section 2: Submission to the Director of Local Finance. This amendment will be submitted to the Director of Local Finance as required by state statute to show compliance with the requirements of the Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balance budget.

Section 3: Be it further ordained that this Ordinance shall take effect immediately after its passage and as provided by the Sweetwater Municipal Code, the public welfare requiring it.

Passed on first reading: July 1, 2024
Public Hearing: August 5, 2024
Passed on second reading: August 5, 2024

AUTHENTICATED:

A handwritten signature in black ink, appearing to read "Dan F. Lane", written over a horizontal line.

MAYOR

ATTEST:

A handwritten signature in blue ink, appearing to read "Jessica Morgan", written over a horizontal line.

RECORDER

ORDINANCE NO. 1041

AN ORDINANCE AMENDING THE "ZONING MAP OF THE CITY OF SWEETWATER, TENNESSEE" BY REZONING PARCEL 056.09 ON MAP 023 FROM C3 (GENERAL COMMERCIAL) DISTRICT TO THE M1 (GENERAL INDUSTRIAL) DISTRICT

WHEREAS, the Sweetwater Board of Mayor and Commissioners, in accordance with Section 13-7-204 of the Tennessee Code Annotated, may amend the zoning ordinance and the "Zoning Map of Sweetwater, Tennessee;" and

WHEREAS, the Sweetwater Planning Commission has forwarded its recommendation of approval to the Board of Mayor and Commissioners regarding the amendment to the "Zoning Map of Sweetwater, Tennessee;"

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Commissioners of the City of Sweetwater, Tennessee:

Section 1. That parcel 056.09 on Monroe County Map 023, be rezoned from C3 (General Commercial) District to M1 (General Industrial) District.

Section 2. This Ordinance shall take effect from and after the required public hearing and final reading, the public welfare requiring it.

Passed on first reading

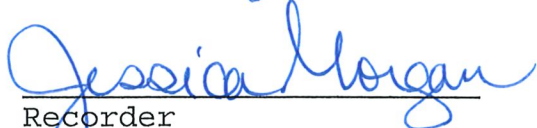
Passed on second reading

Public Hearing

July 22, 2024
Aug. 5, 2024
Aug. 5, 2024

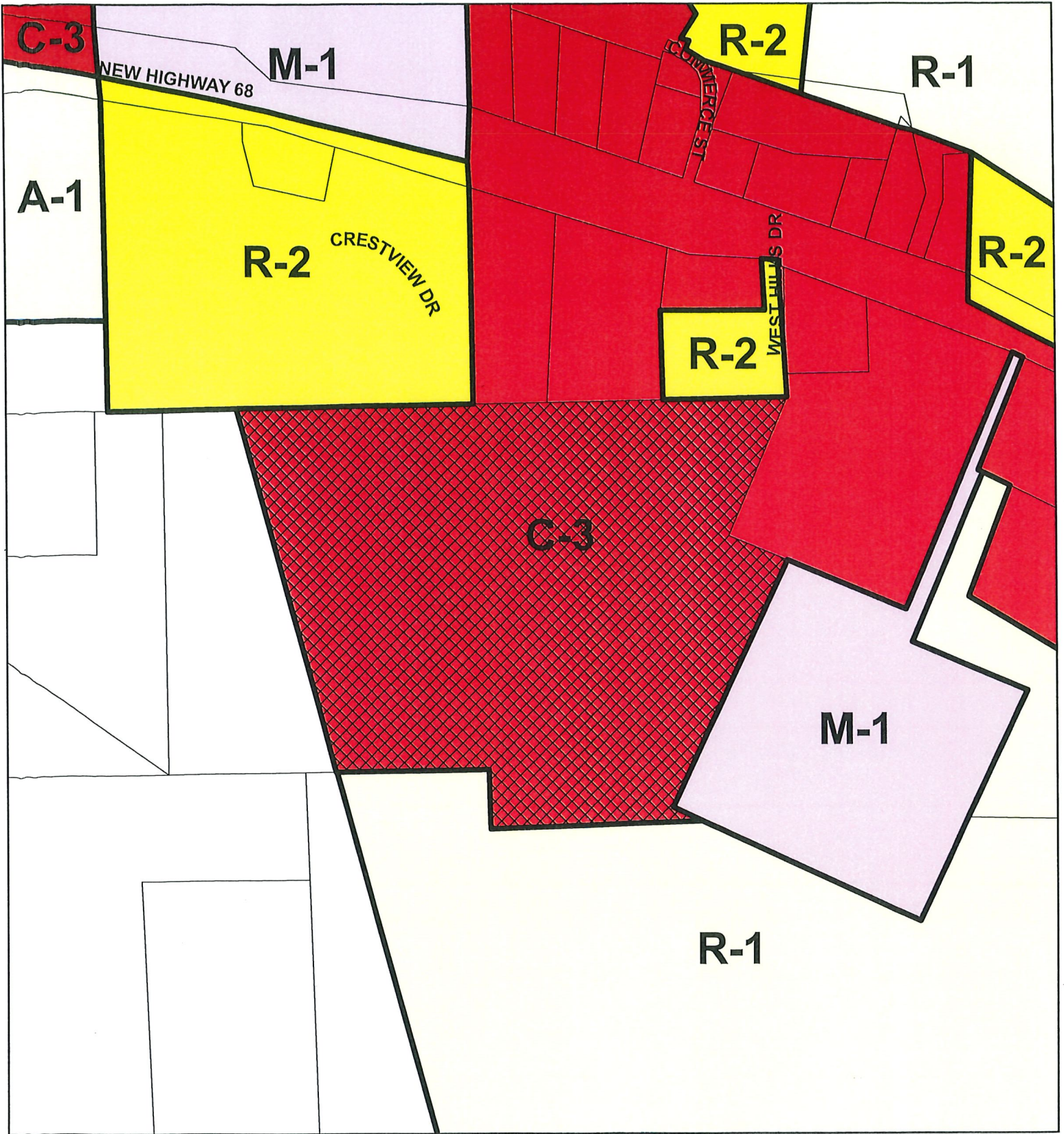


Mayor



Recorder

Certified to the Sweetwater Board of Mayor and Commissioners this _____ day of _____ 2024 by the Sweetwater Planning Commission, with approval recommended.



 PROPOSED REZONING AREA

PROPOSED REZONING: C-3 TO M-1

Sweetwater, Tennessee

Map Attachment For Ordinance # 1041

Map prepared by:
 East Tennessee Development District
 Geographic Information Systems
 Alcoa, Tennessee
 Map printed: July 15, 2024
 This is not an engineering map.



Ordinance No. 1042

AN ORDINANCE TO CREATE THE OFFICE OF CITY ADMINISTRATOR AND AMEND THE MUNICIPAL CODE TO ACCOMMODATE SAID POSITION.

Whereas, Article VII, Administrative Organization, Section 3, Additional offices and positions of employment, Part B, Recorder, of the Charter for the City of Sweetwater, Tennessee, provides for the appointment of a city recorder and generally describes the city recorder's responsibility for the administration of all financial affairs and all clerical duties of the city; and

Whereas, the responsibilities of the city recorder set forth in Chapter 4 of the Sweetwater Municipal Code do not extend beyond those of secretary of meetings of the Mayor and Board of Commissioners and corporate treasurer of the City; and

Whereas, administration of all financial affairs and clerical duties required of the city recorder by the Charter have expanded with the population and economy of the City to include duties and functions commonly associated with a City Administrator; and,

Whereas, Title 1, General Administration, Chapter 3, Mayor, Section 1-302, Executes City Contracts, requires the Mayor to execute all city contracts as authorized by the Mayor and Board of Commissioners, but time is almost always of the essence in the execution of such contracts, but the Mayor is not always available; and

Whereas, many departments and agencies of Tennessee and federal government acknowledge the authority of a city administrator to administer the business of a city, but not that of a city recorder, even though the City Charter assigns the responsibility for the administration of all financial affairs and all clerical duties of the city recorder; and,

Whereas, the membership of associations of municipal employees and officers in Tennessee are organized in such a way that many continuing education and resources are not available to employees who are designated as only city recorder; and

Whereas, Article VII, Administrative Organization, Section 3, Additional offices and positions of employment of the Charter for the City of Sweetwater, Tennessee, provides, in pertinent part, that “In addition to the offices required by this charter, the board may create and fix the compensation of such offices and positions of employment as deemed necessary for the efficient operation of the city.”, and

Whereas, the Mayor and Board of Commissioners deems the creation of the office of City Administrator necessary for the efficient operation of the city, and

Whereas, it is in the best interest of the City of Sweetwater and its citizens that the office of City Administrator with the duties, responsibilities and authority commonly assigned to city administrators as adopted in this Ordinance; now

Therefore, Be It Ordained by the Mayor and Board of Commissioners of the City of Sweetwater, Tennessee, that:

SECTION

ONE: Sweetwater Municipal Code, Title 1, General Administration, Chapter 1, In General, is hereby amended by adding §1-101(6) as follows:

(6),General Administration.

SECTION

TWO: Sweetwater Municipal Code, Title 1, General Administration, Chapter 1, In General, Section 102, Each Department To Be Under A Commissioner or Board, is hereby amended by adding the following sentence at the end of §1-102 as follows:

; however, the General Administration department, under the supervision of the City Administrator shall not be under the direct supervision of any one commissioner; rather, the City Administrator shall answer to the Board of Commissioners as a whole.

SECTION

THREE: Sweetwater Municipal Code, Title 1, General Administration, Chapter 3, Mayor, Section 1-302, Executes City Contracts, is hereby amended by deleting said section *in toto* and adopting the following section in its place and stead, *to-wit* :

1-302. City Contract Execution. No contracts that obligate the City of Sweetwater shall be executed without the approval of the Mayor and Board of Commissioners. Approved city contracts shall be executed by the Mayor when available, by the City Administrator when the Mayor is unavailable, or, if acceptable to the contracting parties, by the Recorder, the Commissioner or Department Head responsible for supervision and performance of such contract if designated in the ordinance, resolution or motion approving such contract.

SECTION

FOUR: The title of Sweetwater Municipal Code, Title 1, General Administration, Chapter 4, is hereby amended by substituting the words "GENERAL ADMINISTRATION" for the word "RECORDER," and by dividing Chapter 4 into two (2) parts, with the headings "Part A, Recorder" and "Part B, City Administrator."

SECTION

FIVE: Sweetwater Municipal Code, Title 1, General Administration, Chapter 4, Part B, City Administrator, is hereby amended by adding a new §1-405 as follows:

1-405. City Administrator. (a) The City Administrator of the City of Sweetwater shall be the head of the General Administration department responsible for the

supervision of the City Recorder, the City Clerk, the Chief Municipal Financial Officer and special projects. The City Administrator shall also serve as the human resource officer as defined in Chapter 2, Personnel System, §4-202(2).

- (b) The offices of City Recorder and City Clerk shall continue as distinct positions, which the Mayor and Board of Commissioners may or may not fill with the City Administrator. (i) The immediate responsibility for the administration of all financial affairs of the City under Article VII, Administrative Organization, Part B, Recorder, Section 1 of the Charter for the City of Sweetwater, Tennessee, shall continue to be the duty of the Recorder. (ii) The duty to perform clerical duties under Article VII, Administrative Organization, Part B, Recorder, Section 3 of the Charter for the City of Sweetwater, Tennessee, shall continue to be the responsibility of the Recorder until and unless those duties are delegated to a distinct Clerk.
- (c) Nothing in this ordinance and the ordinances it amends shall be interpreted or construed to be inconsistent with the City Charter.

SECTION

SIX: Sweetwater Municipal Code, Title 1, General Administration, Chapter 4, Part B, City Administrator, is further amended by adding a new §1-406 as follows:

1-406. City Administrator Duties. The City Administrator shall be responsible for the supervision of all the duties of the Recorder and Clerk set forth in §1-401 through §1-404, and the City Administrator shall be responsible for the following additional duties:

- (1)(a) Administer the business of the municipality, including execution and management of all contracts, grants, and other business approved

by the Mayor and Board of Commissioners, supervising and managing the business of the City as Department Head for General Administration, and managing all purchases, including purchasing policies and procedures.

- (b) Consistent with Sweetwater City Charter, Article VII, Part C. Schools, no part of this ordinance shall be deemed to grant the City Administrator authority over the Sweetwater City School System, and consistent with Sweetwater City Charter, Article VII, Part E. Electric System, no part of this ordinance shall be deemed to grant the City Administrator authority over the Sweetwater Utilities Board.
 - (c) No part of this ordinance shall replace or remove duties under the authority of any Commissioner or Department Head.
- (2) In accordance with the Sweetwater City Charter, Article VI, Section 7, checks on City accounts shall be signed by the City Administrator and countersigned by the Mayor, but in the absence of the City Administrator and/or Mayor, checks may be signed by the General Administration employee(s) designated as co-signors on such account.
- (3) In accordance with the Sweetwater City Charter, Article VII, Section 3, the Board delegates its personnel authority regarding hiring, termination, and negotiation of leave for the purposes of recruiting qualified personnel to a committee comprised of the respective Commissioner, Department Head and City Administrator, to make unanimous personnel decisions. For General Administration department decisions, the committee shall be comprised of the Personnel Commissioner and the City Administrator. If the committee does not reach a unanimous decision, the committee shall refer said action to the Board. The authority to appoint the City Administrator, Recorder and all Department Heads is retained by the full Board.

- (4) Make recommendations to the board for improving the quality and quantity of public services to be rendered by the officers and employees to the inhabitants of the municipality.
- (5) Keep the board fully advised as to the financial conditions and future needs of the City, prevent incurring expenditures and other financial obligations without approval of the Mayor and Board of Commissioners unless funds are available for such expenditures and/or obligations.
- (6) Report to the board the condition of all property, real and personal, owned by the municipality and recommend repairs or replacements as needed.
- (7) Recommend to the board and suggest the priority of programs or projects involving public works or public improvements that should be undertaken by the municipality.
- (8) Enforce personnel ordinances, rules and regulations adopted by the Mayor and Board of Commissioners, and recommend specific personnel positions, as may be required for the needs and operations of the municipality, and propose personnel policies and procedures for approval of the board.
- (9) Manage the operations of any properties, personnel, or programming not specifically assigned to any Department Head other than General Administration.
- (10) Perform such other duties as may from time to time be designated or required by the Board.

SECTION

SEVEN: Sweetwater Municipal Code, Title 1, General Administration, Chapter 4, City Administrator, is further amended by adding §1-407 as follows:

1-407. City Administrator Job Description. In addition to the duties set forth in §§ 1-401 through 1-406, the job of City Administrator is described in more detail as follows:

The City Administrator is responsible for the daily operation of city government activities and support services under the general supervision of the Mayor and Board of Commissioners. Instructions to the City Administrator are general and the City Administrator must routinely use independent judgement. The City Administrator must consider different courses of action and sometimes deviate from standard operating procedures. The City Administrator is responsible for effective and efficient operation of the City government.

The City Administrator must be proficient in the operation of a fax machine, copier, landline and mobile phones, other modern office equipment and computers, tablets and smartphones, desktop and mobile business applications and all social media sites maintained by the City. The City Administrator must also operate light duty vehicles. The City Administrator's work is generally indoors, but they must be prepared to work outdoors regardless of weather conditions when necessary.

The City Administrator may be exposed to tobacco smoke and/or vapors, dust and loud noises.

The City Administrator shall:

- ◆ Prepare the agenda for governing Board meetings.
- ◆ Propose an initial draft for the Mayor's preparation of an annual budget and a five-year capital program for all funds, including estimates recommendations and appropriation ordinances in compliance with the state requirements for formatting and content, for the Mayor to submit to the Board for its consideration in compliance with the Sweetwater City Charter, Article VI, Finance, Section 1. Fiscal Year–Budget Preparation.
- ◆ Be responsible for the daily and efficient operation of the City.
- ◆ Be responsible for maintaining property and liability insurance.
- ◆ Coordinate all administrative activities of each department.
- ◆ Prepare an orientation program for elected officials and employees.
- ◆ Consult and cooperate with the committees of the Board in the administration of the City's affairs.
- ◆ Collaborate with a variety of groups and agencies, both public and private, in development of the city's economic base.
- ◆ Serve as liaison with County, State, Federal governments and other agencies.
- ◆ Stay abreast of grant opportunities for cooperation with other groups in order to achieve common goals.
- ◆ Shall be knowledgeable regarding current and pending legislation and its effect on city operations.

- ◆ Communicate regularly with the management of component units of the city such as the Director of Schools, Public Library Director, and Utilities Manager.
- ◆ Make recommendations to the Board for improving quality and quantity of services to be rendered by the City Administrator to the public.

SECTION

EIGHT: Sweetwater Municipal Code, Title 1, General Administration, Chapter 4, City Administrator, is further amended by adding §1-408 as follows:

1-408. City Administrator Qualifications. The City Administrator shall possess the following qualifications to obtain and maintain employment:

- ◆ A valid driver's license in the State of Tennessee;
- ◆ A membership certificate in Tennessee City Manager Association, or obtain membership within one year;
- ◆ A Bachelor's Degree from an accredited college or university with a degree in public administration, political science, business administration or a closely related field is required, but a Master's Degree in public administration, political science, business administration or a closely related field or the MTAS Public Administration Certification and/or State of TN Certified Municipal Finance Officer designation is preferred;
- ◆ Five years experience in public administration or three years experience in public administration and a master's degree in public administration is required; and

- ◆ A negative drug screen report from a licensed physician.

Section

Nine: Sweetwater Municipal Code, Title 1, General Administration, Chapter 4, City Administrator, is further amended by adding §1-409 as follows:

1-409. City Administrator Skills. The City Administrator shall demonstrate competency in the following skills:

- ◆ Knowledge of budgetary principles.
- ◆ Knowledge of purchasing practices as required by law.
- ◆ Knowledge of personnel, policies, and procedures.
- ◆ Knowledge and comprehension of fund accounts and financial statements.
- ◆ Knowledge of general operations of City Government activities.
- ◆ Knowledge of administrative skills, practices and procedures of public administration.
- ◆ Ability to evaluate situations and make decisions.
- ◆ Ability to express ideas clearly, concisely and convincingly.
- ◆ Ability to establish and maintain an effective working relationship with other Department Heads.

- ◆ Ability to establish and maintain an effective working relationship with the public and City Administrators.

SECTION

TEN: Sweetwater Municipal Code, Title 4, Municipal Personnel, Chapter 2, Personnel System, §4-202, Definitions, is amended by deleting the words “city recorder” and substituting the words “City Administrator” in their place and stead.

SECTION

ELEVEN: *Severability.* It is not the intent of this ordinance to change the home rule form of government of the City of Sweetwater, and if one or more of the terms or provisions herein are found to violate home rule, then such provisions shall be severed from the rest of the ordinance, which shall remain in force and effect.¹

SECTION

TWELVE: *Effective Date.* This ordinance shall take effect from and after its passage, the welfare of the City requiring it.

Passed on First Reading: July 22, 2024

Passed on Second Reading: Aug. 5, 2024


DOYLE LOWE, Mayor

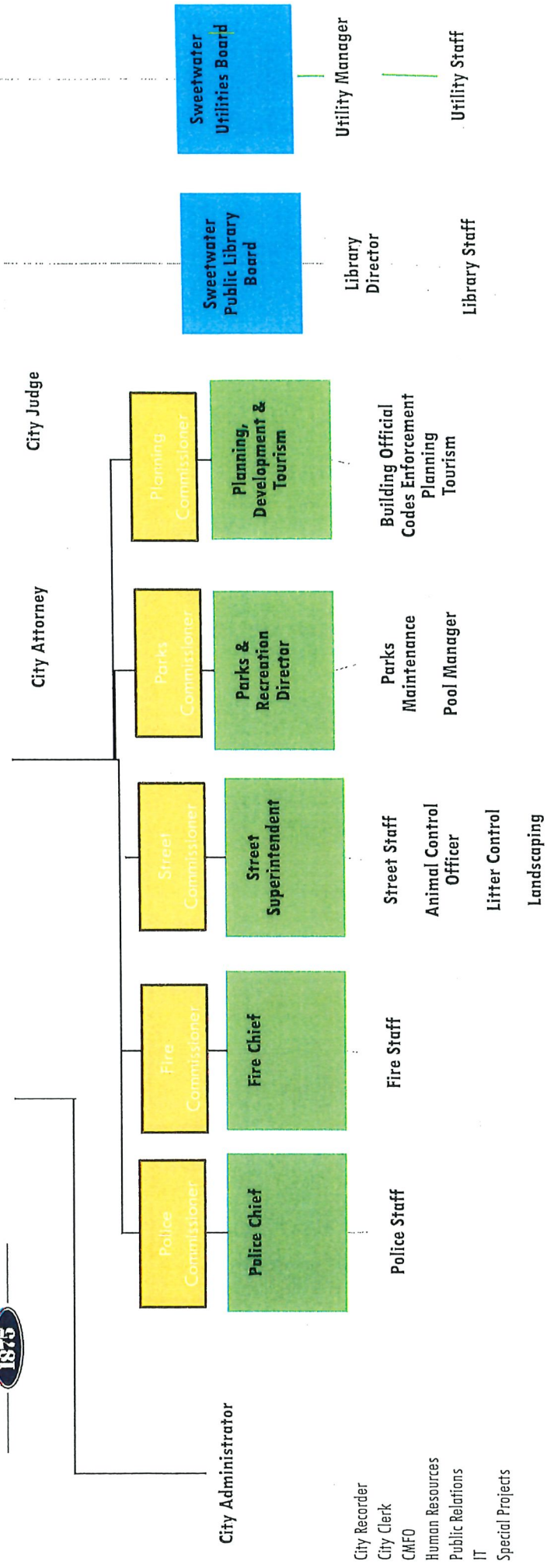
ATTEST:


JESSICA MORGAN
City Recorder

¹ An organizational chart illustrating the general administration set forth in this ordinance is appended hereto and incorporated by reference as a part of this ordinance.



Mayor & Board of Commissioners
Governing Body



Department Head
Appointed Board

ORGANIZATION CHART